



**PURCHASE ORDER**

Republic of the Philippines  
**METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER**  
 Gen. Santos Ave., Bicutan, Taguig, Metro Manila  
 Tel. Nos. 837-0431 to 38; Fax: 837-0430  
 TIN# 000-284-708

RECEIVED  
 JUN 15 2020

Supplier: CENTER POINT SALES & TRADING, INC.	P.O. No.: 20-06-0132 /MAM
Address: 6TH Floor Sky Tower 1 Bldg., No. 68 Dasmariñas St., Binondo, Manila	Date: 15-Jun-20
	PR No.: 20060233
TIN: 000-320-459-000	Date: 3-Jun-20

Gentleman:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PROPERTY MGMT UNIT for TDD/FACE\_SHIELDS/Medical, Dental and Laboratory Supplies Expenses *Office Supplies* Delivery Term: 7 WORKING DAYS

Date of Delivery: 7 WORKING DAYS Payment Term: 15 DAYS

Mode of Procurement: ~~Shopping~~ *Negotiated procurement (Emergency cases)* VAT Inclusive

Item No.	Unit	Description	Qty	Unit Cost	Amount
1	ream	Bond paper, Letter, 80 gsm	10	180.00	1,800.00
2	box	Sign Pen, Hitech point, V5, Blue	2	780.00	1,560.00

TOTAL =P= 3,360.00  
 Less: 5% GMP -150.00  
 1% EWT -30.00

(Total Amount in Words) Three Thousand One Hundred Eighty Pesos Only =P= 3,180.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

*CAREN C. OFSANO*  
 Signature over Printed Name of Supplier

*6/16/2020*  
 Date

Very truly yours,

*[Signature]*  
 JONATHAN Q. PUERTO  
 Deputy Executive Director

Authorized Official

Funds Available:

*[Signature]*  
 JOHNNY G. QUINGCO  
 Accountant IV

Chief Accountant

ALOBS No. *02-308601-2020-06-15007*  
 Amount: *₱ 3,360*  
*502030/1070*