



**NOTICE TO PROCEED**

09 September 2020

**ENGR. ROMEO Q. ENANO**  
President  
**ROMSAM CONSTRUCTION INCORPORATED**  
171 Wakas St., Mambog IV, Bacoor, Cavite

Dear **Engr. Enano**:

The attached Contract Agreement having been approved, notice is hereby given to ROMSAM Construction Incorporated, that work may proceed on the project for the "SUPPLY OF LABOR AND MATERIALS FOR THE ARCHITECTURAL AND MECHANICAL WORKS AT ATD LABORATORY, TDD AND OED OFFICES", effective after Three (3) calendar days from receipt of this Notice to Proceed. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Metals Industry Research and Development Center.

Thank you.

Very truly yours,

  
**ROBERT O. DIZON**  
Executive Director

I acknowledge receipt of this Notice on SEPT. 29, 2020 (date of receipt)

Name of Bidder's Representative: ROMEO Q. ENANO

Authorized Signature: 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) calendar days from the date of the approval of the contract.



**NOTICE OF AWARD**

07 September 2020

**ENGR. ROMEO Q. ENANO**  
**President**  
**ROMSAM CONSTRUCTION INCORPORATED**  
171 Wakas St., Mambog IV, Bacoor, Cavite

Dear **Engr. Enano**:

You are advised that the Purchase Order for the “Supply of Labor and Materials for the Architectural and Mechanical Works at ATD Laboratory, TDD and OED Offices” of the Metals Industry Research and Development Center (MIRDC) has been awarded to your firm in the amount of *One Million Five Hundred Sixty Seven Thousand Two Pesos 80/100 (PhP1,567,002.80)*, subject to the approval of the concerned authorities.

You are therefore requested to acknowledge receipt of this notice and post a performance security according to the following schedule within ten (10) calendar days from receipt hereof:

- a. Cash, Manager's check or Cashier's check – 5% of the total contract price;
- b. Bank Guarantee/ Draft/ Irrevocable Letter of Credit – 5% of the total contract price;
- c. Surety Bond, callable on demand, valid for one year, issued by the Office of the Insurance Commissioner, or any combination thereof – 30% of the total contract price.

Thank you.

Very truly yours,

*Beilby*  
*9/16/2020*  
*Romsam*

  
**ROBERT O. DIZON**  
Executive Director *mgar*

*Emailed 16 Sept 2020*  
*8:19*

**BAC RESOLUTION  
DECLARING THE AWARD OF THE CONTRACT TO  
ROMSAM CONSTRUCTION, INC.  
AND RECOMMENDING FOR ITS APPROVAL**

**R E S O L U T I O N   N O .   2 0 2 0 - 0 5**

**Project: “Supply of Labor and Materials for the Architectural and Mechanical Works at ATD Laboratory, TDD and OED Offices”**

**Approved Budget for the Contract (ABC): Php1,690,000.00**

**Pre-procurement Conference: July 21, 2020**

**Pre-bid Conference: July 30, 2020**

**Opening of Bids: August 11, 202**

**Whereas**, the **Metals Industry Research and Development Center (MIRDC)** posted the Invitation to Bid for the above project on 23 July 2020 in the Philippine Government Electronic Procurement System (PhilGEPS), Metals Industry Research and Development Center (MIRDC) websites and conspicuous places at the premises of the DOST Bicutan, Taguig City continuously for 18 days;

**Whereas**, Open Builders, Pacific Summit Construction Group, Inc., ROMSAM Construction Incorporated and M.M. Mungcal Construction attended the Pre-Bid Conference conducted through mixed platform -- online and physical presence -- at the Mercury Conference Room, 3<sup>rd</sup> Floor, Gold Building, MIRDC Compound on August 11, 2020 at 09:00 a.m.;

**Whereas**, only ROMSAM Construction Incorporated submitted its bid proposal and attended the Bid Opening conducted likewise through mixed platform on July 30, 2020 at 09:00 a.m.;

**Whereas**, ROMSAM Construction Incorporated passed the preliminary evaluation and was scheduled for post-qualification after the TWG has ascertained the completeness and arithmetical correctness of its bid;

**Whereas**, the BAC/TWG conducted the post-qualification on August 19, 2020 and was found to be responsive;

**Whereas**, Sec. 36 of the 2016 Revised IRR of R.A. 9184 states:

*“A Single Calculated and Responsive Bid shall be considered for award if it falls under any of the following circumstances:*

*(a) If after advertisement, only one prospective bidder applies for eligibility check, in accordance with the provisions of this IRR, and it meets the eligibility requirements or criteria, after which it submits a bid which is found to be responsive to the bidding requirements;”*



NOW, **THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to declare ROMSAM Construction Incorporated as the SINGLE CALCULATED AND RESPONSIVE BIDDER and to recommend the award of the contract to ROMSAM Construction Incorporated for approval by the Head of Agency;

RESOLVE D, at Taguig City on September 7, 2020.



**MERCEDITA G. ABUTAL**  
BAC Chairperson

  
TR  
TRIXIE HAZEL VELUZ  
BAC Vice Chairperson  
GINA A. CATALAN  
BAC Member  
ROMMEL N. CORONA  
BAC Member  
ISIDRO D. MILLO  
BAC Member  
ERIC C. CALANNO  
TWG Member  
REYNALDO Q. BAYOT  
TWG Member  
NESTOR Q. COLIBAO  
TWG Member  
OSRIC PRIMO BERN A. QUIBOT  
TWG Member  
JO ARIE VENUS T. AG AD  
TWG Member

Approved () / Disapproved ( )

  
ROBERT O. DIZON  
Executive Director

Approved on 07 Sept. 2020

## Form of Contract Agreement

THIS AGREEMENT, made this **14th** day of **September 2020** between **Metals Industry Research and Development Center** (hereinafter called the "Entity") and **ROMSAM CONSTRUCTION INCORPORATED** (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute "**SUPPLY OF LABOR AND MATERIALS FOR THE ARCHITECTURAL AND MECHANICAL WORKS AT ATD LABORATORY, TDD AND OED OFFICES**" (hereinafter called "the Works") and the Entity has accepted the Bid for **One Million Five Hundred Sixty Seven Thousand Two Pesos 80/100 (PhP1,567,002.80)** by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Drawings/Plans;
  - (c) Specifications;
  - (d) Invitation to Bid;
  - (e) Instructions to Bidders;
  - (f) Bid Data Sheet;
  - (g) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (h) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents
  - (i) submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - (j) Eligibility requirements, documents and/or statements;
  - (k) Performance Security;
  - (l) Notice of Award of Contract and the Bidder's conforme thereto;
  - (m) Other contract documents that may be required by existing laws and/or the Entity.



3. In consideration of the payments to be made by the Entity to the **Contractor as hereinafter mentioned**, the Contractor hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Binding Signature of Procuring Entity

  
**ROBERT O. DIZON**  
Executive Director

  
**REYNALDO O. BAYOT**  
Project Leader

Binding Signature of Contractor

  
**ENGR. ROMEO Q. ENANO**  
Authorized Managing Officer

  
Witness

CERTIFIED FUNDS AVAILABLE:

  
**JOHNNY G. QUINGCO**  
Accountant IV

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)

CITY OF IMUS CITY, CAVITE ) S.S.

Before me, a Notary Public for and in the IMUS CITY, CAVITE this SEP 18 2020 2020, personally appeared:

NAME	I.D. NO.	DATE/PLACE ISSUED
ROBERT O. DIZON	P4453911B	DFA NCR EAST/ January 20, 2020
ENGR. ROMEO Q. ENANO		

all known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free act and deed as well as of the principal they represent.

This instrument refers to CONTRACT AGREEMENT consisting of three (3) pages, including this page in which the Acknowledgment is written, signed by the parties and their witnesses on each and every page and sealed with my notarial seal.

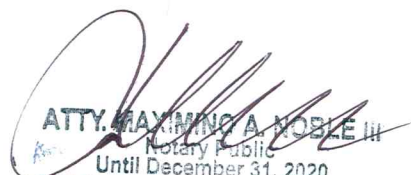
WITNESS MY HAND AND SEAL on the date and place above written.

Doc No. 213 ;

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Page No. XIV

Series of 2020.

  
ATTY. MAXIMINO A. NOBLE III  
Notary Public  
Until December 31, 2020  
PTR No. 1648851, 1-3-19 Bacoor City  
TIN ID 135-420-954  
MCLE Compliance # VI-0001730, 2-18-17  
Roll # 31610  
IBP # 06364