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Republic of the Philippines  
METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER  
Gen. Santos Avenue, Bicutan, Taguig City  
Tel. nos. 837-0431 to 38; Fax: 837-0430  
TIN# 000-284-708

## PURCHASE ORDER

Supplier:	<b>R.M. AGPAOA BUILDERS AND SUPPLY</b>	P.O. No.:	<b>21-12-0799</b>
Address:	Sanchez, Asingan 2439 Pangasinan, 0909-244-5320, wacx_23@yahoo.com	Date:	<b>03-Dec-21</b>
Tel No.:		P.R. No.:	<b>21080769</b>
TIN :	<b>182-376-947-000</b>	Date:	<b>12-Aug-21</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<b>PROPERTY MGMT UNIT FOR MPRD-AMCEN/Buildings and Other Structures</b>	Delivery Term:	<b>90 CD ARNP</b>
Date of Delivery:	<b>90 calendar days after receipt of Notice to Proceed</b>	Payment Term:	<b>LDDAP</b>
Mode of Procurement:	<b>Public Bidding</b>		<b>VAT INCLUSIVE</b>

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCEN) ANNEX BUILDING- NEGOTIATED</b>	1	7,283,647.18	7,283,647.18
<b>SCOPE OF WORK</b>					
<b>1. GENERAL REQUIREMENTS</b>					
a. Permit & Licenses					
b. Bonds and Insurances (Perform, Security, Guarantee, CARI)					
c. Mobilization and Demobilization					
d. Temfacil/ Field Office/ Warehouse					
e. Temporary Water and Electric Power Consumption					
f. Safety & Security					
g. As-built drawings					
<b>2. WORK/OPERATION PLAN</b>					
a. The CONTRACTOR shall submit the project work plan/PERT-CPM consisting of the specific work activities and resource allocation within five (5) days upon receipt of the Notice to Proceed.					
b. The CONTRACTOR shall submit construction methodology prior to the construction activity within five (5) days upon receipt of the Notice to Proceed.					
<b>3. CONTRACTUAL SCOPE OF WORKS</b>					
a. The CONTRACTOR shall provide professional services and other support services necessary for the implementation of the complete construction of the proposed project.					
b. The CONTRACTOR shall be responsible for providing complete professional services for all aspects of the proposed project including, but not limited to performing data collection and field investigation to determine actual site conditions specifically the preservation of existing trees and structures.					
<b>4. PRE-CONSTRUCTION</b>					
The CONTRACTOR shall prepare, secure, submit, process all necessary documents (permits, clearance, plans, etc.) and payment of all assessed fees and other incidental expenses related thereto as may be required by the Local Government Unit, Utility Firms (MERALCO, Local Water Works, PLDT, DENR, etc.) and Regulating Agencies.					
The CONTRACTOR shall present their detailed work plan/construction methodology with personnel and resource allocation (equipment, etc.) during the pre-construction meeting to reflecting their weekly activities/zoning/etc.					
<b>5. CONSTRUCTION PHASE</b>					
The CONTRACTOR shall undertake the construction of the proposed building and its required infrastructures and appurtenances in accordance with the approved specification and approved plans and designs as follows:					
a. Architectural Design b. Structural Design c. Electrical Design d. Plumbing Design e. Mechanical Design f. Fire Protection Design					
The CONTRACTOR shall integrate the Data, Communication, Surveillance, Public Address, Fire Detection and Alarm System (FDAS) (See Annex1) to the AMCen Main Building as indicated in the plan.					

(Total Amount in Words)

1 of 8

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Conforme:

GUTHIER L. VELASCO

Signature over Printed Name of Supplier

Date

Funds Available:

JOHNNY G. QUINGCO

Accountant IV

Chief Accountant

Very truly yours,

ROBERT O. DIZON  
Executive Director

Authorized Official

ALOBS No. 00-308601 - 2021-12-000341

Amount: ₱ 7,283,647.18

021304001

P.O. No. 21-12-0799





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<p>6. Structures found-out to be at least 20% damaged shall be deemed irreparable, hence, shall be replaced.</p> <p>7. Structures showing traces of deterioration shall be subjected to TWG and Contractor's evaluation. Traces such as the following:</p> <p>a. Metal Roofing – at least 20% visible rust and deterioration of panels, loose metal panels, leaks causing interior damage.</p> <p>b. Ceiling finishes – ceiling cracks, buckling or sagging ceiling, extreme cracking in ceiling painting, water damage.</p> <p>c. Floor finishes – uneven and sunken tiles, squeak sound, cracks, loose tile, tenting tiles.</p> <p>d. Wooden trusses – buckling, cracked or breaking roof trusses, corrosion of metal plates, bolts, etc., signs of water intrusion, molds, etc., rotting and infestation.</p> <p>If ever such conditions are met or are worst, evaluated items/structures should be replaced.</p> <p>8. Critical items showing damage that might affect the integrity of the whole structure/ building shall be subject for evaluation by the TWG and/or consultant regardless the amount of the damage.</p> <p>9. The CONTRACTOR shall designate at least one (1) Site Engineer and one (1) DOLE-accredited Safety Officer who shall work full time during the construction period/duration of the contract and shall be in charge of the construction work and perform the following but not limited to:</p> <p>a. Schedule, oversee, and monitor the day to day construction works supported with signed report to be submitted to the Project Management Team (PMT) daily (either hard copy or soft copy signed); and</p> <p>b. Prepare monthly accomplishment reports supported with the actual manpower allocation, weather chart, delivery receipts, test reports, progress photographs and S-Curves to monitor the actual status of the project.</p> <p>c. To prepare a working and updated Schedule of Work in excel format to be presented during the weekly meeting.</p> <p>d. To prepare working and updated CAD file for every approved shop drawings/changes in the plan. The CAD file must be readily available upon request of the TWG.</p> <p>e. Conduct a weekly construction coordination meeting (WCCM) with the TWG which may include the designer/consultant for the discussion of the weekly progress reports of all activities.</p> <p>f. Ensure that the work program is strictly followed.</p> <p>g. Materials and specification must be the same or equivalent or better than the materials and specifications used in the AMCEN Main building, otherwise.</p> <p>h. Submit materials samples and specification for review and approval of MIRDC and designer prior to installation. No installation will be allowed with-out the approval of the designer and/or MIRDC. Sample materials should be submitted, for approval, for at least twenty (20) days. Minimum of three (3) samples of reputable brands/models should be submitted for approval of TWG. Approval of the submitted materials will be fourteen (14) days before the scheduled installation as per submitted program of work.</p> <p>10. The CONTRACTOR shall provide all other works and/or materials not included in this Terms of Reference but are essential for the satisfactory completion of the Project at no additional cost to MIRDC.</p> <p>11. The CONTRACTOR shall closely coordinate with the TWG regarding the tapping/connection of utilities (Internet, Public address, CCTV, etc.) to the AMCEN Main building.</p>					

(Total Amount in Words)

2 of 8

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Conforme:

Very truly yours,

**ROBERT O. DIZON**  
 Executive Director

Signature over Printed Name of Supplier

Authorized Official

Date

**JOHNNY G. QUINGCO**

Accountant IV

Chief Accountant

ALOBS No. **00-208601 - 2021-12-000341**

Amount: **₱ 7,283,647.18**

P.O. No. **21-12-0799**





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12. The CONTRACTOR shall install at least one (1) Smoke Detector per room (See Annex 1).
13. The CONTRACTOR shall ensure safe and proper termination/interconnection to the existing power line.
14. Parallel to the Installation of Aluminum Composite Cladding (ACP), the CONTRACTOR shall adjust the location of the MERALCO service entrance preventing its contact with the ACP. Approximate height adjustment shall be at least two (2) meters. Coordination with MERALCO in regard to the adjustment shall be made by the CONTRACTOR.
15. The CONTRACTOR shall provide and use the most efficient tools and equipment essential for the satisfactory completion of the Project.
16. The CONTRACTOR shall provide labor with the proportional number of workers, appropriately skilled, to satisfactorily complete the Project within the approved duration.
17. The CONTRACTOR personnel shall in all way must observe the agency's policies, proper housekeeping, decorum, and safety protocols such as, but not limited to:
- Prior to the start of construction, all workers must submit valid IDs with photograph (NBI clearance, police clearance, etc.) including additional workers within the course of the construction.
  - Appropriate Personal Protective Equipment (PPE) must be worn within the work site and signage must be put up to indicate the compliance of such requirements for workers and visitors. No worker shall be allowed to enter within the work site without proper PPE.
  - All workers are to be properly attired at all times within MIRDC compound.
  - "One Strike Policy" for workers/personnel caught drinking, smoking, gambling, shouting, rudeness, unruly behavior and forms of public nuisance.
18. Electrical and Water Consumption for the duration of the contract shall be for the account of the CONTRACTOR. Sub-meters for electrical and water utilities must be provided.
19. The CONTRACTOR shall provide the necessary signage (including warning/safety/security and directional signs) and labels for the all the areas, floors, rooms, entrances, and exits similar with the existing signage in the AMCen main building.
20. The CONTRACTOR shall provide emergency exit plan for each floor to be installed per room.
21. The CONTRACTOR shall provide twenty four (24) hours security. The security guard should come from MIRDC current security agency. Also they have to provide at least two (2) temporary CCTV for 24 hours monitoring of operation connected to MIRDC security office.
22. The CONTRACTOR shall limit its activities and equipment within the designated or prescribed renovation area.
23. The CONTRACTOR must have provision or mechanism for dust control.
24. Structures not indicated for dismantling in the renovation plan shall not be removed without prior approval of the MIRDC TWG and concerned authorities.
- NEW LOCATION AND ADJUSTMENT OF CANOPY 2**  
The CONTRACTOR shall supply and install CANOPY 2 from the rear building to the left side of AMCen Annex building and will be adjusted from approx. 17.5m to 4.5m (See Annex 6).
- NEW LOCATION OF ACCU AREA**  
The CONTRACTOR shall supply and install CANOPY 2 from the rear building to the left side of AMCen Annex building (See Annex 3-5)

(Total Amount in Words) 3 of 8

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Conforme:

Signature over Printed Name of Supplier

Date

Funds Available:

**JOHNNY G. QUINGCO**

Accountant IV

Chief Accountant

Very truly yours,

**ROBERT O. DIZON**  
Executive Director

Authorized Official

ALOBS No. **02-308601-2021-12-000341**

Amount: **₱ 7,283,647.18** **5021204001**

P.O. No. **21-12-0799**





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<p><b>AMCen ANNEX BUILDING LANDSCAPING</b> The CONTRACTOR shall supply and install the following:</p> <ul style="list-style-type: none"> <li>- Four (4) Garden lights with similar specifications to the light installed at AMCen main building;</li> <li>- Water line to the side of the building and two (2) hose bibs; and - Twenty (20) boat lilies plant.</li> </ul> <p><b>MISCELLANEOUS FURNITURE AND FIXTURES (See Annex 2)</b> The CONTRACTOR shall provide the following (design subject to TWGs approval):</p> <ul style="list-style-type: none"> <li>- Supply and Installation of tensile fabric roofing structure complete with four (4) outdoor tables with two (2) three-seater benches each. (design subject for approval of the TWG);</li> <li>- Three (3) Sofa set (3-2-1 with 2 side tables) for lobby and lounge area; and - One (1) Sofa bed.</li> </ul> <p><b>AUDIO VISUAL SYSTEM (See Annex 2)</b> The CONTRACTOR shall provide the following:</p> <ul style="list-style-type: none"> <li>- 3 x Corporate LCD Projector (3,600.00 lumens) complete with universal projector stand trolley rolling wheel base</li> <li>- 3 x 70" x 70" Tripod projector screen</li> <li>- 1 x Portable Audio-Visual equipment encased in a tour case power amplifier audio cabinet with two (2) tripod speakers similar with the AMCen Conference room Audio-visual system.</li> </ul> <p><b>Details:</b></p> <ul style="list-style-type: none"> <li>• 100V/65W Mixing Amplifier;</li> <li>• 1 set Multi-media player;</li> <li>• Two (2) pcs wireless microphone system with Backlit LCD displays group, channel, frequency, RF level, antenna selection, AF level, battery level indicator, interference warning indicator, and panel lock indicator;</li> <li>• Tripod Speakers (at least 100W);</li> <li>• With HDMI port connection for the projector.</li> </ul> <p><b>DISMANTLING OF OVERHEAD WATER TANK, DEMOLITION OF RAIN CATCHMENT AND REMOVAL OF MANGO TREE ROOTS BESIDE THE AMCEN ANNEX BUILDING</b></p> <p>The CONTRACTOR shall demolish the rain catchment in front of the AMCen Annex building, dismantle the overhead water tank and remove the Mango Tree roots beside the AMCen Annex building. The pedestal shall be demolished to a minimum of two (2) feet from the ground level. Cavities left by the structure and root removal shall be filled with soil or any acceptable material to the level of the surrounding ground and shall be compacted. Frog grass shall be planted on the affected area inside the landscape.</p> <p><b>DEMOLITION OF EXCESS ENTRANCE STEP AND CONVERSION OF FLOOR FINISH FROM PEBBLE WASHOUT TO OUTDOOR TILES (600 x 600mm)</b> The CONTRACTOR shall demolish the excess entrance step and construct floor finish to 600 x 600mm homogenous floor tiles with stair nosing (design same with the perimeter tiles of AMCen main building) (See Annex 7).</p> <p><b>TURNOVER OF ALL SALVAGEABLE MATERIALS TO MIRDC</b> The CONTRACTOR shall turnover all salvageable materials as identified by the TWG or as retrieved on site during the renovation process.</p>					

(Total Amount in Words) 4 of 8

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Signature over Printed Name of Supplier

12-12-21

Date

Funds Available:

**JOHNNY G. QUINGCO**

Accountant IV

Chief Accountant

Very truly yours,

**ROBERT O. DIZON**  
Executive Director

Authorized Official

ALOBS No. **02-2021-01-2021-12-000341**

Amount: **₱ 7,283,647.18** 5021304001

P.O. No. **21-12-0799**





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### IV. POST CONSTRUCTION DOCUMENTATION

The CONTRACTOR shall submit the following project documentations within seven (7) calendar days from the completion and acceptance of the project.

1. As-built Plans duly signed and dry-sealed by the concerned engineer with his/her valid registration/professional license number, date of registration and current PTR Number affixed/stamped on every page/sheet of the document of the following:

- Architectural Drawings
- Civil/Structural Design
- Electrical and network Designs
- Sanitary/Plumbing Design
- Mechanical Design
- Fire Protection Design
- Other related Plans

2. All Plans and Documents shall be delivered in sets as follows:

- Ten (10) sets Original Copies, scaled 1:100 meter prepared in Auto CAD Format, printed/plotted in Mylar Sepia original copies.
- Ten (10) sets Blue Prints copies for each plan
- Two (2) sets Soft copies in USB (PDF and CAD file)
- Certificate of Occupancy (Building)
- Certificate of Warranty for one (1) year
- Operation and Maintenance Manual of all installed equipment in clear concise English (if any)
- Other documents processed and issued in favor of MIRDC during the construction periods (i.e. Inspection Reports, Building/Mechanical/Electrical Permits, Fire Safety Reports, Clearances, Official Receipts, and related documents)

### V. POST CONSTRUCTION WARRANTIES

1. The CONTRACTOR shall also provide within one (1) year warranty period at no additional cost to MIRDC all replacement units/parts with the same quality, standard and specification for all deliverables.

2. In case of equipment failure within the one (1) year warranty period, the CONTRACTOR shall send their technicians to provide services at no additional cost to MIRDC to restore any of the equipment to normal operations within twentyfour (24) hours from receipt of service report/call

### SAFETY ENCLOSURES

1. Provide safety nets (enclosures, shielding, coverings, warning device, keep-off limits signs, etc.) and board up/temporary fence upon the start of the project to ensure protection of the general public, prevention of damage to properties due to falling debris, paint droplets and/or spillage of the painting materials.

2. Safety, traffic notices/signage and other public information notices required by the MIRDC shall be posted in conspicuous and strategic places.

(Total Amount in Words) **5 of 8**

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3. Provide presentable board-up/temporary fence to cover the entire height of the building facing the AMCEN main building and the side of plant box area (must be painted with pre-coated GI sheets color royal blue).
4. The CONTRACTOR shall exercise caution to minimize the amount of damage caused by the construction.
5. Any structure or utilities removed or damaged (e.g. fence, pipes, etc.) by the CONTRACTOR shall be replaced with same/like or better materials as approved by the TWG or authorized personnel. The CONTRACTOR shall also be liable to cost implication caused by damages that may result in temporary inoperation of some offices.

### VII. PROVISION OF STORAGE & MATERIAL HANDLING

1. The CONTRACTOR shall store his materials, equipment and tools in one area within the construction site or in any designated area as allowed/approved by MIRDC. The area shall be coordinated with MIRDC. Any damage thereto or to the surrounding area arising from any accident, paint spills, etc. shall be repaired and/or restored to its original condition. Likewise, extra care shall be taken in storage of hazardous chemicals (paints, thinner, lacquers, oil, solvents, etc.) in order to avoid accident, explosion and/or fires. Oily rags, solvent-soaked foams, paint brushes and rollers shall be kept in metal containers tightly sealed and shall be cleaned and/or removed from the job site at the end of every working day.

2. Provisions for securing and safekeeping the stored materials, tools and equipment during the construction project shall be for the account of the contractor.

### VIII. CLEARING OF SITE

The Contractor shall clean the whole area by removing debris, discards, paint spots, excesses and spillage and shall leave the entire premises free from rubbish caused by their work to the satisfaction of the MIRDC at no extra cost.

### XV. MOBILIZATION FEE

The CONTRACTOR shall, upon written request shall be allowed to collect mobilization fee in an amount not exceeding fifteen percent (15%) of the total contract price.

The mobilization fee shall be made only upon submission to and acceptance by the MIRDC of an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon issued by a surety or insurance company duly licensed by the Insurance Commission.

### XVI. TERMS OF PAYMENT

#### 1. Progress Payment

Progress Billing shall be made with the following scheme based on the actual computed area of accomplishment:

The first billing will be given upon the completion of 20% of the project and once in a month billing will be effective hereafter. Percentage accomplishments shall only be based on the milestones given on the building work plan by the contractor and as discussed during the pre-

(Total Amount in Words)

6 of 8

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

Date

Funds Available:

**JOHNNY G. QUINGCO**

Accountant IV

Chief Accountant

Very truly yours,

**ROBERT O. DIZON**  
Executive Director

Authorized Official

ALOBS No. **02-308601-2021-12-000341**

Amount: **₱ 7,283,647.18** **500,030,400**

P.O. No. **21-12-0799**





Republic of the Philippines  
**METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER**  
Gen. Santos Avenue, Bicutan, Taguig City  
Tel. nos. 837-0431 to 38; Fax: 837-0430  
TIN# 000-284-708

MGO/

## PURCHASE ORDER

Supplier: <b>R.M. AGPAOA BUILDERS AND SUPPLY</b>	P.O. No.: <b>21-12-0799</b>
Address: Sanchez, Asingan 2439 Pangasinan; 0909-244-5320; wacx_23@yahoo.com	Date: <b>03-Dec-21</b>
Tel No.:	P.R. No.: <b>21080769</b>
TIN : <b>182-376-947-000</b>	Date: <b>12-Aug-21</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>PROPERTY MGMT UNIT FOR MPRD-AMCEN/Buildings and Other Structures</b>	Delivery Term: <b>90 CD ARNP</b>
Date of Delivery: <b>90 calendar days after receipt of Notice to Proceed</b>	Payment Term: <b>LDDAP</b>
Mode of Procurement: <b>Public Bidding</b>	<b>VAT INCLUSIVE</b>

Item No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>lot</b>	<b>SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCEN) ANNEX BUILDING-NEGOTIATED</b>	<b>1</b>	<b>7,283,647.18</b>	<b>7,283,647.18</b>

Percentage accomplishments will be assessed, verified and certified based on the ratio of installed, tested, functional and properly commissioned deliverables over target, all according to plans and specifications. Thus, the delivery of uninstalled/unoperational materials, devices and equipment will have no weight on the progress billing.

All progress billings shall be supported by a Statement of Work Accomplishment (with supporting pictures, etc.) which shall be validated by MIRDC and the consultant/designer.

2. All payments made to the CONTRACTOR shall be subjected to the required two percent (2%) Expanded Withholding Tax (EWT), five percent (5%) Final Withholding Tax on Government Money Payments (GMP), and ten percent (10%) retention fee from every Progress Billing.

### XVII. RETENTION MONEY

The total retention fee of 10% of the contract price shall be released one year upon issuance of the Certificate of Final Acceptance and submission of a warranty bond.

### XIII. WARRANTIES OF THE CONTRACTOR

1. The CONTRACTOR warrants that it shall conform strictly to the terms and conditions of these Terms of Reference.
2. The CONTRACTOR warrants, represents and undertakes reliability of the service and that their manpower complements are skilled, hardworking, qualified/reliable and dedicated to do the service required to the satisfaction of MIRDC. It shall employ wellbehaved and honest employees with ID displayed conspicuously while working within the compound. It shall not employ MIRDC employees and their relatives within the fourth civil degree of consanguinity or affinity to work in any category whatsoever.
3. The CONTRACTOR shall comply with the laws governing employees compensation, Philhealth, Social Security and/or labor standard and other laws, rules and regulations applicable to its personnel employed by the CONTRACTOR on account of contracted services. The CONTRACTOR shall pay its personnel not less than minimum wage and other benefits mandated by law.
4. The CONTRACTOR in performance of its services shall secure, maintain at its own expense all registration, licenses or permits required by National or Local Laws and shall comply with the rules, regulations and directives of Regulatory Authorities and Commissions. The CONTRACTOR undertakes to pay all fees or charge payable to any instrumentality of government or to any other duty constituted authority relating to the construction project.
5. The CONTRACTOR shall ensure all personnel to take all necessary precautions for the safety of all persons and properties at or near their area of work and shall comply with all the standard and established safety regulations, rules and practices. A Construction Safety and Health Program approved by the DOLE must be submitted by the Contractor.
6. The CONTRACTOR shall coordinate with any authorized and/or designated MIRDC personnel in the performance of their jobs.
7. The CONTRACTOR shall be liable for loss, damages, or injury as may be due directly through the fault or negligence of its personnel. It shall assume responsibility thereof and MIRDC shall be specifically released from any responsibility arising thereto.

(Total Amount in Words)

7 of 8

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

Date

12-13-21

Funds Available:

**JOHNNY G. QUINGCO**

Accountant IV

Chief Accountant

Very truly yours,

**ROBERT O. DIZON**  
Executive Director

Authorized Official

ALOBS No. **03-208601-2021-12-000341**

Amount: **₱ 7,283,647.18**

P.O. No. **21-12-0799**





Republic of the Philippines  
**METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER**  
Gen. Santos Avenue, Bicutan, Taguig City  
Tel. nos. 837-0431 to 38; Fax: 837-0430  
TIN# 000-284-708

MGO/

## PURCHASE ORDER

Supplier: <b>R.M. AGPAOA BUILDERS AND SUPPLY</b>	P.O. No.: <b>21-12-0799</b>
Address: Sanchez, Asingan 2439 Pangasinan; 0909-244-5320; wacx_23@yahoo.com	Date: <b>03-Dec-21</b>
Tel No.:	P.R. No.: <b>21080769</b>
TIN : <b>182-376-947-000</b>	Date: <b>12-Aug-21</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>PROPERTY MGMT UNIT FOR MPRD-AMCEN/Buildings and Other Structures</b>	Delivery Term: <b>90 CD ARNP</b>
Date of Delivery: <b>90 calendar days after receipt of Notice to Proceed</b>	Payment Term: <b>LDDAP</b>
Mode of Procurement: <b>Public Bidding</b>	<b>VAT INCLUSIVE</b>

Item No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>lot</b>	<b>SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCEN) ANNEX BUILDING- NEGOTIATED</b>	<b>1</b>	<b>7,283,647.18</b>	<b>7,283,647.18</b>
<p>8. The CONTRACTOR shall neither assign, transfer, pledge, nor subcontract more than fifty percent (50%) of works therein.</p> <p>9. The CONTRACTOR shall be solely liable to its suppliers and MIRDC shall be free from any liabilities that may arise from CONTRACTOR-SUPPLIER agreement.</p> <p>10. The CONTRACTOR shall also provide warranty certifications from items/works that were subcontracted.</p> <p><b>XIV. CONFIDENTIALITY</b></p> <p>The contractor shall not disclose all confidential information during and after the course of the construction work/activity. Such information which includes but not limited to drawings, blueprint, formulae, specifications, software, instruction manuals, daily reports, minutes of meetings, secrets, oral or written data, whether concerning the existing or future business, methods, processes, techniques or equipment of the Center. Confidential information shall be duly identified through writing or labelling.</p>					
<b>TOTAL</b>					<b>7,283,647.18</b>
<b>Less: 5% GMP</b>					<b>(325,162.82)</b>
<b>2% EWT</b>					<b>(130,065.13)</b>
<b>10% RF</b>					<b>(728,364.72)</b>
					<b>6,100,054.51</b>

8 of 8

(Total Amount in Words) Six Million One Hundred Thousand Fifty Four Pesos and Fifty One Centavos Only **6,100,054.51**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

**ROBERT O. DIZON**  
Executive Director

Authorized Official

Signature over Printed Name of Supplier

12-13-21

Date

Funds Available:

**JOHNNY G. QUINGCO**

Accountant IV

Chief Accountant

ALOBS No. **02-306601-2021-12-000341**

Amount: **₱ 7,283,647.18 (202130400)**

P.O. No. **21-12-0799**



21.12-0299

## NOTICE TO PROCEED

24 November 2021

**Engr. Ruther M. Agpaoa**  
Owner/Manager  
**R.M. AGPAOA BUILDERS AND SUPPLY**  
Sanchez, Asingan 2439 Pangasinan

Dear **Engr. Agpaoa**:

The attached Contract Agreement having been approved, notice is hereby given to **R.M. Agpaoa Builders and Supply**, that work may proceed on the project for the **"Supply of Labor, Materials, Equipment and Technical Supervision for the Retrofitting and Renovation of the Advanced Manufacturing Center (AMCEN) Annex Building- Negotiated"**, effective after Three (3) calendar days from receipt of this Notice to Proceed. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Metals Industry Research and Development Center.

Thank you.

Very truly yours,

  
**ROBERT O. DIZON**  
Executive Director 

I acknowledge receipt of this Notice on DEC. 13, 2021 (date of receipt)

Name of Bidder's Representative: RUTHER M. AGPAOA

Authorized Signature: 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) calendar days from the date of the approval of the contract.

*Molding the Future of Metal Industries*



**NOTICE OF AWARD**

19 November 2021

**Engr. Ruther M. Agpaoa**  
Owner/Manager  
**R.M. AGPAOA BUILDERS AND SUPPLY**  
Sanchez, Asingan 2439 Pangasinan

Dear Engr. Agpaoa:

You are advised that the Purchase Order for the **“Supply of Labor, Materials, Equipment and Technical Supervision for the Retrofitting and Renovation of the Advanced Manufacturing Center (AMCEN) Annex Building- Negotiated”** of the Metals Industry Research and Development Center (MIRDC) has been awarded to your firm in the amount of ***Seven Million Two Hundred Eighty Three Thousand Six Hundred Forty Seven Pesos 18/100 (PhP7,283,647.18)***, subject to the approval of the concerned authorities.

You are therefore requested to acknowledge receipt of this notice and post a performance security according to the following schedule within ten (10) calendar days from receipt hereof:

- a. Cash, Manager's check or Cashier's check – 5% of the total contract price;
- b. Bank Guarantee/ Draft/ Irrevocable Letter of Credit – 5% of the total contract price;
- c. Surety Bond, callable on demand, valid for one year, issued by the Office of the Insurance Commissioner, or any combination thereof – 30% of the total contract price.

Thank you.

Very truly yours,



**ROBERT O. DIZON**  
Executive Director



**RM AGPAOA**  
RECEIVED : DEC. 3, 2021

*Molding the Future of Metal Industries*



**BAC Resolution Declaring The Best And Final Offer And  
Recommending The Award To RM Agpaoa Builders and Supply**

**R E S O L U T I O N NO. 2021-04**

**Project: “SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE AMCEN BUILDING-NEGOTIATED”**

**Approved Budget Contract (ABC): Php7,362,778.39**

**Negotiated Bidding: October 27, 2021**

**Whereas**, the **Metals Industry Research and Development Center (MIRDC)** posted the Invitation to Bid for the above project on October 23, 2021 in the Philippine Government Electronic Procurement System (PhilGEPS), Metals Industry Research and Development Center (MIRDC) websites and conspicuous places at the premises of the DOST Bicutan, Taguig City;

**Whereas**, MPZ Carreon Builders and RM Agpaoa Builders and Supply attended the Negotiated Bidding on October 27, 2021 at 01:00 p.m. at the Mercury Conference Room, 3rd Floor, Gold Building, MIRDC Compound, Gen. Santos Ave., Bicutan, Taguig City;

**Whereas**, RM Agpaoa Builders and Supply was the lowest bidder in the amount of PhP7,283,647.18 while MPZ Carreon Builders bid offered was PhP7,362,006.68;

**Whereas**, based on the detailed evaluation and comparison of bids, RM Agpaoa Builders and Supply offer is deemed to be the best offer than the offer of MPZ Carreon Builders, Bancal Construction and Supply on the basis of their completeness of the scope, correctness of items, acceptable costing and item quantity estimations;

**Whereas**, the BAC/TWG conducted a Post-qualification evaluation to RM Agpaoa Builders and Supply on November 6, 2021 and the bidder passed the post-qualification evaluation;

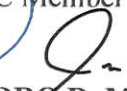
**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to declare RM Agpaoa Builders and Supply as the LOWEST CALCULATED AND RESPONSIVE BIDDER and to recommend the award of the contract to RM Agpaoa Builders and Supply, for approval by the Head of Agency;

**RESOLVED**, at Taguig City this November 18, 2021.



  
**MERCEDITA G. ABUTAL**  
BAC Chairperson


  
**GINA A. CATALAN**  
BAC Member

  
**ISIDRO D. MILLO**  
BAC Member

  
**JOSEPH ALFRED V. GARCIA**  
TWG Member

  
**VINCENT BOY E. MANABAT**  
TWG Member

  
**ANDRES F. FAILAMAN JR.**  
TWG Member

  
**TRIXIE HAZEL C. VELUZ**  
BAC Vice Chairperson

  
**ROMMEL N. CORONA**  
BAC Member

  
**FRED P. LIZA**  
End User

  
**NESTOR Q. COLIBAO**  
TWG Member

  
**JEFFREY SABARIZA**  
TWG Member

  
**MARK ANDREW S. TIBON Jr.**  
TWG Member

Approved (✓) / Disapproved ( )

  
**ROBERT O. DIZON**  
Executive Director

Approved on 13 November 2021



## Form of Contract Agreement

THIS AGREEMENT, made this **24th** day of **November 2021** between **Metals Industry Research and Development Center** (hereinafter called the "Entity") and **R.M. AGPAOA BUILDERS AND SUPPLY** (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute "**SUPPLY OF LABOR, MATERIALS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCEN) ANNEX BUILDING-NEGOTIATED**" (hereinafter called "the Works") and the Entity has accepted the Bid for **Seven Million Two Hundred Eighty Three Thousand Six Hundred Forty Seven Pesos 18/100 (PhP7,283,647.18)** by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Drawings/Plans;
  - (c) Specifications;
  - (d) Invitation to Bid;
  - (e) Instructions to Bidders;
  - (f) Bid Data Sheet;
  - (g) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (h) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - (i) Eligibility requirements, documents and/or statements;
  - (j) Performance Security;
  - (k) Notice of Award of Contract and the Bidder's conforme thereto;
  - (l) Other contract documents that may be required by existing laws and/or the Entity.



## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)

CITY OF TAGUIG CITY ) S.S.

Before me, a Notary Public for and in the TAGUIG CITY this  
03 DEC 2021 2021, personally appeared:

NAME	I.D. NO.	DATE/PLACE ISSUED
ROBERT O. DIZON	P4453911B	DFA NCR EAST/ January 20, 2020
RUTHER M. AGPAOA	P6369778B	DFA CALASIAO FEB. 24, 2021

all known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free act and deed as well as of the principal they represent.

This instrument refers to CONTRACT AGREEMENT consisting of three (3) pages, including this page in which the Acknowledgment is written, signed by the parties and their witnesses on each and every page and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place above written.

Doc No. 150 ;

Page No. 31 ;

Page No. XIV ;

Series of 2021.

**RACHEL GINATA W. COPANUT-PANGWI**

NOTARY PUBLIC UNTIL DEC. 31, 2021

Notarial Commission Appt. No. 10 (2020-2021)

2/F Pacura Bldg. #427 ML Quezon Ave., Lower Bicutan, TC

PTR No A-5063211/1-4-21, Taguig City

IBP O R No 137056/12-29-2020, RSM

MCLE Comp No VI-0019686/3-1-2019. ROLL No 61627



3. In consideration of the payments to be made by the Entity to the **Contractor as hereinafter mentioned**, the Contractor hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

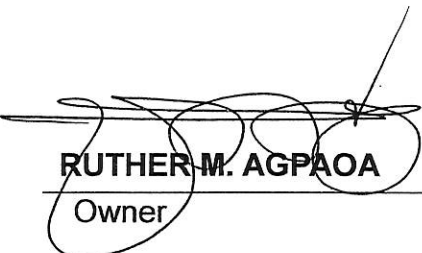
IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

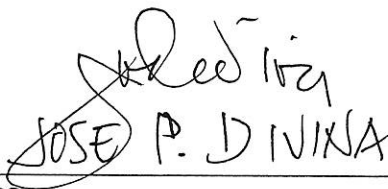
Binding Signature of Procuring Entity

  
**ROBERT O. DIZON**  
Executive Director

  
**FRED P. LIZA**  
Project Leader

Binding Signature of Contractor

  
**RUTHER M. AGPAOA**  
Owner

  
**JOSE P. DIVINA**  
Witness

CERTIFIED FUNDS AVAILABLE:

  
**JOHNNY G. QUINGCO**  
Accountant IV



## **BAC RESOLUTION DECLARING A FAILURE OF BIDDING**

### **R E S O L U T I O N N O. 2021- 02**

**Project: “SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCen) ANNEX BUILDING-REBIDDING”**

**Approved Budget Contract (ABC): Php7,362,778.39**

**Pre-bid Conference: September 28, 2021**

**Opening of Bids: October 11, 2021**

**Whereas**, the **Metals Industry Research and Development Center (MIRDC)** posted the Invitation to Bid for the above project on September 22, 2021 in the Philippine Government Electronic Procurement System (PhilGEPS), Metals Industry Research and Development Center (MIRDC) websites and conspicuous places at the premises of the DOST Bicutan, Taguig City;

**Whereas**, MPZ Carreon Builders, Mangubat Construction and R.M. Agpaoan Builders and Supply, attended the pre-bid conference on September 28, 2021 at 01:00 p.m. via Zoom online pre-bidding meeting;

**Whereas**, MPZ Carreon Builders and R.M. Agpaoan Builders and Supply attended the bid opening on October 11, 2021 at 01:00 p.m. at the Mercury Conference Room, 3rd Floor, Gold Building, MIRDC Compound, Gen. Santos Ave., Bicutan, Taguig City;

**Whereas**, R.M. Agpaoan Builders and Supply was disqualified during Bid Opening for not attaching the qualifications and experience data of key personnel. On the other hand, MPZ Carreon Builders passed the requirements of technical and legal documents.

**Whereas**, the BAC and TWG conducted the detailed evaluation of its proposal verifying the completeness of the bid and arithmetical error;

**Whereas**, MPZ Carreon Builders was considered to be non-responsive as it did not provide all the required items in the Bidding Documents and thus, automatically disqualified;

**NOW, THEREFORE**, be it **RESOLVED**, as it is hereby **RESOLVED**, to recommend the declaration of FAILURE OF BIDDING for the SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCen) ANNEX BUILDING;

**RESOLVED FURTHER,** that the BAC shall prepare for the new schedule of bidding activities for the project, shall issue and post Invitation to Bid to inform all interested and qualified suppliers of the NEGOTIATED BIDDING of the said project.

**RESOLVED FINALLY,** that the MIRD C BAC assumes no responsibility whatsoever to compensate or indemnify bidders for any expense/s incurred in the preparation of their bids.

**RESOLVED,** at Taguig City this 26th of October 2021.

Digitally signed by Abutal  
Meredita Guevarra  
Date: 2021.11.11 12:47:45  
+08'00'

  
**MERCEDITA G ABUTAL**  
BAC Chairperson

  
**GINA A. CATALAN**  
BAC Member


  
**ISIDRO D. MELLO**  
BAC Member

  
**Jon GARCIA**  
TW

  
**VINCENT BOY E. MANABAT**  
TWG Member

  
**ANDRES F. FAILAMAN JR.**  
TWG Member

  
**TRIXIE HAZEL C. VELUZ**  
BAC Vice Chairperson

  
**ROMMEL N. CORONA**  
BAC Member

  
**FRED P. LIZA**  
End User

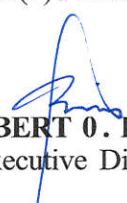
  
**NESTO O. IV**  
TWG Member

  
**JEF IZA**  
TWG Member

  
**MARKA S.**  
TWG ;r- ..

**TIBON Jr.**

Approved (✓) / Disapproved ( )

  
**ROBERT O. DIZON**  
Executive Director

Approved on ----- 29 October 2021



**RESOLVED FURTHER**, that the BAC shall prepare for the new schedule of bidding activities for the project, shall issue and post Invitation to Bid to inform all interested and qualified suppliers of the NEGOTIATED BIDDING of the said project.

**RESOLVED FINALLY**, that the MIRD C BAC assumes no responsibility whatsoever to compensate or indemnify bidders for any expense/s incurred in the preparation of their bids.

**RESOLVED**, at Taguig City this 26th of October 2021.

**MERCEDITA G. ABUTAL**  
BAC Chairperson

**GINA A. CATALAN**  
BAC Member

**ISIDRO D. MILLO**  
BAC Member

**JOSEPH ALFRED V. GARCIA**  
TWG Member

**VINCENT BOY E. MANABAT**  
TWG Member

**ANDRES F. FAILAMAN JR.**  
TWG Member

**TRIXIE HAZEL C. VELUZ**  
BAC Vice Chairperson

**ROMMEL N. CORONA**  
BAC Member

**FRED P. LIZA**  
End User

**NESTOR Q. COLIBAO JR.**  
TWG Member

**JEFFREY SABARIZA**  
TWG Member

**MARK ANDREW S. TIBON Jr.**  
TWG Member

Approved (✓) / Disapproved ( )

**ROBERT O. DIZON**  
Executive Director

Approved on 29 October 2021

## **BAC RESOLUTION DECLARING A FAILURE OF BIDDING**

### **R E S O L U T I O N N O . 2 0 2 1 - 0 1**

**Project: “SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCen) ANNEX BUILDING”**

**Approved Budget Contract (ABC): Php7,362,778.39**

**Pre-procurement Conference: August 13, 2021**

**Pre-bid Conference: August 25, 2021**

**Opening of Bids: September 7, 2021**

**Whereas, the Metals Industry Research and Development Center (MIRDC)** posted the Invitation to Bid for the above project on August 17, 2021 in the Philippine Government Electronic Procurement System (PhilGEPS), Metals Industry Research and Development Center (MIRDC) websites and conspicuous places at the premises of the DOST Bicutan, Taguig City;

**Whereas, MPZ Carreon Builders and Mangubat Construction, attended the pre-bid conference on August 25, 2021 at 09:00 a.m. via Zoom online pre-bidding meeting;**

**Whereas, only MPZ Carreon Builders attended the bid opening on September 7, 2021 at 01:30 p.m. at the Mercury Conference Room, 3rd Floor, Gold Building, MIRDC Compound, Gen. Santos Ave., Bicutan, Taguig City;**

**Whereas, MPZ Carreon Builders was disqualified during post-qualification evaluation the TWG finds the bid offer of MPZ Carreon Builders not complying with all the requirements specified in the TOR, Technical Specifications and BOQ, hence, deemed non-responsive;**

**NOW, THEREFORE, be it RESOLVED, as it is hereby RESOLVED, to recommend the declaration of FAILURE OF BIDDING for the SUPPLY OF LABOR, MATERIALS, TOOLS, EQUIPMENT AND TECHNICAL SUPERVISION FOR THE RETROFITTING AND RENOVATION OF THE ADVANCED MANUFACTURING CENTER (AMCen) ANNEX BUILDING;**

**RESOLVED FURTHER, that the BAC shall prepare for the new schedule of bidding activities for the project, shall issue and post Invitation to Bid to inform all interested and qualified suppliers of the REBIDDING of the said project.**




**RESOLVED. FINALLY,** that the MIRDC BAC assumes no responsibility whatsoever to compensate or indemnify bidders for any expense/s incurred in the preparation of their bids.

**RESOLVED,** at Taguig City this 16<sup>th</sup> September 2021.

  
Digitally signed by Abutal  
Mercedita Guevarra  
Date: 2021.09.23 14:10:30  
+08'00'  
**MERCEDITA G. ABUTAL**  
BAC Chairperson


  
**GINA A. CATALAN**  
BAC Member

  
**ISIDRO D. MILLO**  
BAC Member

  
**JOSEPH ALFRED V. GARCIA**  
TWG Member

  
**VINCENT BOY E. MANABAT**  
TWG Member

  
**ANDRES F. FAILAMAN JR.**  
TWG Member

  
**ULYSSES B. ANTE**  
TWG Member

  
Digitally signed by  
Veluz Trixie Hazel  
Cagayan  
Date: 2021.09.16  
16:20:03 +08'00'  
**TRIXIE HAZEL C. VELUZ**  
BAC Vice Chairperson

  
Digitally signed by Corona  
Rommel Nituan  
Date: 2021.09.23 11:44:02  
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**ROMMEL N. CORONA**  
BAC Member


  
**FRED P. LIZA**  
End User

  
**NESTOR Q. COLIBAO** JR.  
TWG Member

  
**JEFFREY SABARIZA**  
TWG Member

  
**MARK ANDREW S. TIBON Jr.**  
TWG Member

Approved (✓) / Disapproved ( )

  
**ROBERT O. DIZON**  
Executive Director

Approved on 29th September 2021