

SUPPLIER:	DATE: Jun 7, 2022	PR NO: 22060662	PURPOSE: Office productivity
ADDRESS:	END-USER: PMD-MIS		

REQUEST FOR QUOTATION

(This is not an order)

To whom it may concern:

Please quote hereunder your lowest NET PRICES to the government on items listed below giving full and detailed description of your offers and stating the shortest time of delivery.

Kindly submit this quotation in a sealed envelope or email thru a password protected file, if Approved Budget of the Contract (ABC) is Php500,000.00 and below Php1,000,000.00, addressed to the Metals Industry Research & Development Center, plainly marking the aforesaid envelop with the following: "Proposal for furnishing MIRDC, with items of supplies/materials/ equipment/services (as the case may be) to be opened on _____ at _____ am/pm at the MIRDC, Gen. Santos Ave., Bicutan, Taguig, Metro Manila.

Canvassed by:

CHRISTIAN L. PERIA

Very truly yours,

REYNALDO O. BAYOT

Head, Supply Management Unit

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE
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MS Office (Productivity tool)

Office 365 with License Coverage of one (1) year subscription
 Renewal of Microsoft 365 licenses (business standard)

CONTACT PERSON:	VAT REGISTRATION NO.:	DISCOUNT:
TELEPHONE NO.:	VAT - <input type="checkbox"/> NON-VAT - <input type="checkbox"/>	VAT INCLUSIVE <input type="checkbox"/> VAT EXCLUSIVE <input type="checkbox"/>
PAYMENT TERMS:	DELIVERY TERMS:	PRICE VALIDITY:
WARRANTY:		

I certify that the aforementioned prices are true and correct.

_____	_____	_____
Firm or Dealer	Nationality	Signature