



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER**

January 28, 2020

**ATTY. ROWENA CANDICE M. RUIZ**  
Executive Director  
Government Procurement Policy Board  
Unit 2506 Raffles Corporate Center  
F. Ortigas Jr. Road, Ortigas Center, Pasig City

Dear Atty. Ruiz:

In response to the requirements of Government Procurement Policy Board (GPPB), we are submitting the 2020 Annual Procurement Plan of the Metals Industry Research and Development Center, an attached Agency of the Department of Science and Technology (DOST).

Thank You.

Very truly yours,

  
**ROBERT O. DIZON**  
Executive Director





DEPARTMENT OF SCIENCE AND TECHNOLOGY  
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 ANNUAL PROCUREMENT PLAN FOR FY 2020

(In Thousand Pesos)

Code (PAP)	Procurement Activity / Project	Common-Use Supply & Equipment/ Non Common-Use	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
					Ads/Post of IB/REI	Subs/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
103001000100000	Security Services	N-CUSE	MIRDC-GASS	Public Bidding	October 2019	December 2019	December 2019	December 2019	GAA	3,550	3,550		
103001000100000	Janitorial Services	N-CUSE	MIRDC -GASS	Public Bidding	October 2019	December 2019	December 2019	December 2019	GAA	1,800	1,800		
103001000100000	Office Supplies, Drugs and Medicines and Accountable Forms	CUSE	MIRDC-GASS	Procurement Service, Shopping, Small Value Procurement	Semi-Annual/ Quarterly/ As Needed	Semi-Annual/ Quarterly/ As Needed	Semi-Annual/ Quarterly/ As Needed	Semi-Annual/ Quarterly/ As Needed	GAA	450	450		
103001000100000	Training	N-CUSE	MIRDC-GASS	Small Value Procurement/ Agency to Agency	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	GAA	500	500		
103001000100000	Gasoline, Oil and Lubricants	N-CUSE	MIRDC-GASS	Shopping	As Needed	As Needed	As Needed	As Needed	GAA	400	400		
103001000100000	Consultancy Services	N-CUSE	MIRDC - GASS	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA	180	180		
103001000100000	General Services	N-CUSE	MIRDC - GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	84	84		
103001000100000	Advertising Services	N-CUSE	MIRDC-GASS	Scientific, etc.	As Needed	As Needed	As Needed	As Needed	GAA	20	20		
103001000100000	Subscription (Software Licenses and ICT Online Services)	N-CUSE	MIRDC-GASS	Scientific, etc./ SVP	Monthly/ As Needed	Monthly/ As Needed	Monthly/ As Needed	Monthly/ As Needed	GAA	1,800	1,800		
103001000100000	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	1,000	1,000		
103001000100000	Office Equipment, Furnitures and Fixtures (Repairs and Maintenance)	CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	500	500		
103001000100000	Motor Vehicles (Repairs and Maintenance)	N-CUSE	MIRDC-GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	300	300		



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103001000100000	Rental of Equipment	N-CUSE	MIRDC-GASS	Small Value Procurement	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	500	500		
103001000100000	ICT Equipment/ Software	N-CUSE	MIRDC-GASS	Agency to Agency/ Small Value Procurement	First-Second Quarter	First-Second Quarter	First-Second Quarter	First-Second Quarter	GAA	3,560		3,560	
168003010100001	Security Services	N-CUSE	MIRDC-MPRD	Small Value Procurement	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	1,300	1,300		
168003010100001	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-MPRD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	662	662		
168003010100001	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-MPRD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	400	400		
168003010100001	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-MPRD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	300	300		
168003010100001	Other Professional Services	N-CUSE	MIRDC-MPRD	Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	430	430		
168003010100001	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-PD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	657	657		
168003010100001	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-PD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	200	200		



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168003010100001	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-PD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	300	300		
168003010100001	Other Professional Services	N-CUSE	MIRDC-PD	Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	430	430		
168003020100000	Office Supplies, Medical, Dental and Laboratory Supplies, Other Supplies	CUSE	MIRDC-TDD	Procurement Service, Shopping, Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	1,065	1,065		
168003020100000	Printing and Binding	N-CUSE	MIRDC-TDD	Small Value Procurement	Quarterly, As Needed	Quarterly, As Needed	Quarterly, As Needed	Quarterly, As Needed	GAA	200	200		
168003020100000	Transportation and Delivery	N-CUSE	MIRDC-TDD	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	40	40		
168003020100000	Subscription (Newspapers, journals, etc)	N-CUSE	MIRDC-TDD	Scientific, etc.	January/ Monthly	January/ Monthly	January/ Monthly	January/ Monthly	GAA	50	50		
168003020100000	Other Professional Services	N-CUSE	MIRDC-TDD	Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	430	430		
168003020100000	Rental of Equipment	N-CUSE	MIRDC-TDD	Small Value Procurement	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	200	200		
168003020100000	Advertising Services	N-CUSE	MIRDC-TDD	Scientific, etc.	As Needed	As Needed	As Needed	As Needed	GAA	50	50		



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168003020200000	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-ATD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	1,625	1,625		
168003020200000	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-ATD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	400	400		
168003020200000	Transportation and Delivery	N-CUSE	MIRDC-ATD	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	160	160		
168003020200000	General Services and Other Professional Services	N-CUSE	MIRDC-ATD	Small Value Procurement	As Needed/ Monthly	As Needed/ Monthly	As Needed/ Monthly	As Needed/ Monthly	GAA	680	680		
310100200013000	Training	N-CUSE	MIRDC-ICT INFRA-BOSS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	500	500		
310100200013000	Consultancy Services	N-CUSE	MIRDC-ICT INFRA-BOSS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	1,860	1,860		
310100200013000	Technical Equipment, IT Equipment	N-CUSE	MIRDC-ICT INFRA-BOSS	Small Value Procurement and Public Bidding	As Needed	As Needed	As Needed	As Needed	GAA	3,500		200	
					November 2019	December 2019	January 2020	January 2020				3,300	
310100200013000	Technical Equipment, IT Equipment	N-CUSE	MIRDC-ATD	Public Bidding	November 2019	December 2019	January 2020	January 2020	GAA	10,000		10,000	
103001000100000	Motor Vehicles	N-CUSE	MIRDC - GASS	Public Bidding	February 2020	March 2020	April 2020	April 2020	GAA	3,500		3,500	



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103001000100000	Upgrading of MIRDC Laboratory and Administration Building	N-CUSE	MIRDC	Public Bidding	April 2020	May 2020	June 2020	June 2020	GAA	15,000		15,000	1.) Upgrading of Low Voltage Switch Gear, and replacement of electrical components Phase I. 2.)Purchase and Installation of new emergency generator set for Gold building. 3.) Upgrading of ATD building side and back portion, will include repair and upgrading of building facade installation of aluminum composite panel (ACP), plastering and repainting.
103001000100000	Repair of Perimeter Fence	N-CUSE	MIRDC	Public Bidding	November 2019	December 2019	January 2020	January 2020	GAA	8,000		8,000	Supply of Labor, Materials, Tools, Equipment and Technical Supervision for the Construction of Retaining Wall Phase III
103001000100000	New Cistern Tank and Upgrading of the Center's Water and Sanitary Lines	N-CUSE	MIRDC	Public Bidding	November 2019	December 2019	January 2020	January 2020	GAA	15,000		15,000	Installation of Fire Fighting System throughout the Center including refurbishment/ installation of fire hose Phase II.
103001000100000, 168003010100001, 168003020100000, 168003020200000	Supply of Electricity	N-CUSE	MIRDC-GASS, MPRD, PD, TDD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	13,106	13,106		
103001000100000, 168003010100001, 168003020100000, 168003020200000	Supply of Water	N-CUSE	MIRDC-GASS, MPRD, PD, TDD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	1,200	1,200		
103001000100000, 168003010100001, 168003020100000, 168003020200000	Telephone, Internet, Postage and Delivery	N-CUSE	MIRDC-GASS, MPRD, PD, TDD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	855	855		
<b>TOTAL NON COMMON-USE SUPPLIES AND EQUIPMENT</b>										<b>91,785</b>			
<b>TOTAL COMMON-USE SUPPLIES AND EQUIPMENT</b>										<b>4,959</b>			



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Recommend for Approval by:

  
 AGNES F. PEDRAZA  
 Budget Officer

  
 ISIDRO D. MILLO  
 BAC Member

Approved by:

  
 ROBERT O. DIZON  
 Executive Director

  
 GINA M. CATALAN  
 BAC Member

  
 ENGR. ROMMEL N. CORONA  
 BAC Member

  
 ATTY. TRIXIE HAZEL C. VELUZ  
 BAC Vice Chair

  
 MERCEDITA G. ABUTAL  
 BAC Chair

