



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER**

**CERTIFICATION**

**Undertaking of Early Procurement Activities (EPA)**

I hereby certify that **METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER** has successfully undertaken Early Procurement Activities for at least **(50%)** of the value of eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan/s consistent with the National Expenditure Plan for Fiscal Year 2023 in the following amounts:

<b>Description</b>	<b>Total Amount</b> (in PhP)
a. Total Amount in Indicative APP	Php26,300,000.00
b. Less: Exclusions	none
c. Total Value of eligible EPA projects [c=(a-b)]	Php26,300,000.00
d. Amount of Successful EPA projects	Php13,617,382.35
e. Percentage of Successful EPA [e=d/c]*100]	51.78%

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2022, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems.


The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER** and the Philippine Government Electronic Procurement System.

**IN WITNESS HEREOF**, I have hereunto affixed my signature on January 24, 2023 in TAGUIG CITY Philippines.

  
**ENGR. ROBERTO D. DIZON**  
Executive Director

**SUBSCRIBED AND SWORN** to before me this JAN 26 2023 at Taguig City, Philippines with affiant exhibiting me his/her PASSPORT No. P4453911B issued on January 20, 2020 by DFA-NCR East.

Doc. No. 420  
Page No. 85  
Book No. III  
Series of 2023

  
**RACHEL GINA W. COPANUT-PANGWI**  
NOTARY PUBLIC UNTIL Dec. 31, 2023/TAGUIG CITY  
Not. Com. Appt. No. 18 (2022-2023)  
2/F, Pacura Bldg. 427 M.L. Q. St., Lower Bicutan, Taguig City  
PTR No. A-5675511/1-4-2023, Taguig City  
IBP O.R. No. 181027-12/27/2022, RSM  
MCLE Comp. No. VII-0007104/11-22-2021  
ROLL No. 61627

**EARLY PROCUREMENT ACTIVITIES FY 2023**

Early Procurement Activities (EPA)	Approved Budget per NEP	Contract Amount	Remarks
1. Supply of Labor, Materials, Tools, Equipment for the Construction of Retaining Wall	PHP 8,000,000.00	PHP4,709,031.62	Awarded Jan. 3,2023
2. Upgrading of ATD Building	12,000,000.00	4,672,459.67	Awarded Jan. 3,2023
3. Security Services	4,650,000.00	4,235,772.87	Awarded Jan. 3,2023
4. Janitorial Services	1,650,000.00	1,617,382.35	Awarded Jan. 16,2023
<b>TOTAL</b>	<b>Php26,300,000.00</b>	<b>Php13,617,264.16</b>	
Percentage of Successful EPA	<b>51.78%</b>		

Prepared by:

  
**Mary Grace B. Opon**  
 BAC Secretariat

  
**Aurea T. Motas**  
 Chief, FAD 



NOTICE OF AWARD

03 January 2023

**ERROLD SOBREPENA VILLANUEVA**

General Manager

**ZANEYA BUILDERS AND SUPPLY**

#26 Dominga Village, Brgy. Baesa,

Quezon City

Dear Mr. Villanueva:

You are advised that the Purchase Order for the "Supply of Labor, Materials, Tools, Equipment and Technical Supervision for the Repair and Asphaltting of Selected Roads at MIRDC Compound Phase II Including the Rehabilitation of the Drainage System Near the ATD Mechanical Laboratory" of the Metals Industry Research and Development Center has been awarded to your firm in the amount of Four Million Seven Hundred Nine Thousand Thirty One Pesos and Sixty Two Centavos only (Php4,709,031.62) to the approval of the concerned authorities.

You are therefore requested to accept the award in writing within ten (10) calendar days from receipt hereof and post a performance security according to the following schedule:

- a. Cash, Manager's check or Cashier's check – 5% of the total contract price;
- b. Bank Guarantee/ Draft/ Irrevocable Letter of Credit – 5% of the total contract price;
- c. Surety Bond, callable on demand, valid for one year, issued by the Office of the Insurance Commissioner, or any combination thereof – 30% of the total contract price.

Thank you.

Very truly yours,

**ROBERT O. DIZON**  
Executive Director

Metals Industry Research and Development Center  
IN REPLYING PLEASE CITE



00-23-0105-03



2023-01-06

### NOTICE TO PROCEED

January 6, 2023


**ERROLD SOBREPENA VILLANUEVA**  
General Manager  
**ZANEYA BUILDERS AND SUPPLY**  
#26 Dominga Village, Brgy. Baesa,  
Quezon City


Dear Mr. Villanueva:

The attached Contract Agreement having been approved, notice is hereby given to ZANEYA BUILDERS AND SUPPLY that work may proceed on the project for the "Supply of Labor, Materials, Tools, Equipment and Technical Supervision for the Repair and Asphaltting of Selected Roads at MIRDC Compound Phase II Including the Rehabilitation of the Drainage System Near the ATD Mechanical Laboratory" effective after Three (3) calendar days from receipt of this Notice to Proceed. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Metals Industry Research and Development Center.

Very truly yours,

  
**ROBERT O. DIZON**  
Executive Director

I acknowledge receipt of this Notice on 1/11/23 (date of receipt)  
Name of Bidder's Representative: Errol Villanueva  
Authorized Signature: 

*The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) calendar days from the date of the approval of the contract.*



NOTICE OF AWARD

03 January 2023

**ERROLD SOBREPENA VILLANUEVA**

General Manager

**ZANEYA BUILDERS AND SUPPLY**

#26 Dominga Village, Brgy. Baesa,

Quezon City

Dear Mr. Villanueva:

You are advised that the Purchase Order for the "Supply of Labor and Materials for the Upgrading of Gold Building Phase VI to Include the Following: Provision of Public Address System, Construction of a New Septic tank and Sewerage System, Rehabilitation of the Entire Roof System, Refurbishment of the Fire Exit Stairs, Fitness Area, Gold Auditorium, Chemistry & Corrosion Laboratory, and FAD Training Stairs, Fitness Area, Gold Auditorium, Chemistry & Corrosion Laboratory, and FAD Training Room" of the Metals Industry Research and Development Center has been awarded to your firm in the amount of **Four Million Six Hundred Seventy Two Thousand Four Hundred Fifty Nine Pesos and Sixty Seven Centavos** only (Php4,672,459.67) to the approval of the concerned authorities.

You are therefore requested to accept the award in writing within ten (10) calendar days from receipt hereof and post a performance security according to the following schedule:

- a. Cash, Manager's check or Cashier's check – 5% of the total contract price;
- b. Bank Guarantee/ Draft/ Irrevocable Letter of Credit – 5% of the total contract price;
- c. Surety Bond, callable on demand, valid for one year, issued by the Office of the Insurance Commissioner, or any combination thereof – 30% of the total contract price.

Thank you.

Very truly yours,

**ROBERT O. DIZON**

Executive Director

Metals Industry Research and Development Center  
IN REPLYING PLEASE CITE



00-23-0105-00



NOTICE TO PROCEED

January 6, 2023

**ERROLD SOBREPENA VILLANUEVA**  
General Manager  
**ZANEYA BUILDERS AND SUPPLY**  
#26 Dominga Village, Brgy. Baesa,  
Quezon City


Dear Mr. Villanueva:

The attached Contract Agreement having been approved, notice is hereby given to **ZANEYA BUILDERS AND SUPPLY** that work may proceed on the project for the "Supply of Labor and Materials for the Upgrading of Gold Building Phase VI to Include the Following: Provision of Public Address System, Construction of a New Septic tank and Sewerage System, Rehabilitation of the Entire Roof System, Refurbishment of the Fire Exit Stairs, Fitness Area, Gold Auditorium, Chemistry & Corrosion Laboratory, and FAD Training Stairs, Fitness Area, Gold Auditorium, Chemistry & Corrosion Laboratory, and FAD Training Room" effective after Three (3) calendar days from receipt of this Notice to Proceed. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Metals Industry Research and Development Center.

Very truly yours,

  
**ROBERTO O. DIZON**  
Executive Director

I acknowledge receipt of this Notice on 1/11/23 (date of receipt)  
Name of Bidder's Representative: Roberto Villanueva  
Authorized Signature: 

*The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) calendar days from the date of the approval of the contract.*



Republic of the Philippines

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**

**BIDS AND AWARDS COMMITTEE**



**Notice of Award**

January 3, 2023

**LIFEGUARD GABRIEL SECURITY AGENCY CORPORATION**

Unit 2-1 Maxsalome Condominium  
457 Barangka Drive  
Mandaluyong City

Attention : **Mr. ROCINIAN B. GECOSALA**  
President and General Manager

Dear **Mr. Gecosala**:

We are pleased to inform you that your bid for the "**Procurement of Security Services for DOST-CO and Other DOST Attached Agencies for CY2023**" in the amount of **Thirty Million Nine Hundred Forty One Thousand Three Hundred Sixty Four Pesos and 76/100 (P30,941,364.76)** has been determined to be the Lowest Calculated and Responsive Bid (LCRB).

You are hereby required to provide within ten (10) days upon receipt of this Notice of Award the performance security in any of the following forms and amounts prescribed in Section 39 of the 2016 revised IRR of RA No. 9184, to wit:

1. Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit in the amount of five percent (5%) of the Contract Price or not less than **One Million Five Hundred Forty Seven Thousand Sixty Eight Pesos and 24/100 (P1,547,068.24)** or
2. Surety bond callable upon demand in the amount of thirty percent (30%) of the Contract Price or not less than **Nine Million Two Hundred Eighty Two Thousand Four Hundred Nine Pesos and 43/100 (P9,282,409.43)**.

Failure to provide the performance security in any form aforementioned within the prescribed period shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project

Very truly yours,

**RENATO U. SOLIDUM, JR.**  
Secretary

Received by:

(Signature above printed name)

Date: \_\_\_\_\_



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER**

**NOTICE OF AWARD**

January 16, 2023

GINA O. RAMOS  
President and General Manager  
EXCELLENT GENERAL SERVICES, INC.  
28 Evangeline Reyes Street  
BF Resort Village, Talon II  
Las Piñas City

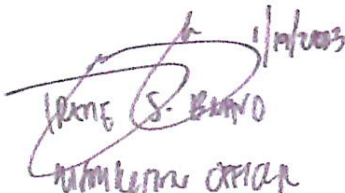
Dear Ms. Ramos:

You are advised that the Purchase Order for the **PROCUREMENT OF JANITORIAL SERVICES FOR THE CENTER CY 2023** of the Metals Industry Research and Development Center has been awarded to your firm in the amount of One Million Six Hundred Seventeen Thousand Three Hundred Eighty Two Pesos and Thirty Five Centavos only (**Php1,617,382.35**), subject to the approval of the concerned authorities.

You are therefore requested to accept the award in writing within ten (10) calendar days from receipt hereof and post a performance security according to the following schedule:

- a. Cash, Manager's check or Cashier's check – 5% of the total contract price;
- b. Bank Guarantee/ Draft/ Irrevocable Letter of Credit – 5% of the total contract price;
- c. Surety Bond, callable on demand, valid for one year, issued by the Office of the Insurance Commissioner, or any combination thereof – 30% of the total contract price.

Thank you.

  
1/16/2023  
ROBERT O. DIZON  
Executive Director

Very truly yours,

  
ROBERT O. DIZON  
Executive Director

Metals Industry Research and Development Center  
IN REPLYING PLEASE CITE



0C-23-0119-15





Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER**

**NOTICE TO PROCEED**

January 17, 2023

**GINA O. RAMOS**  
President and General Manager  
**EXCELLENT GENERAL SERVICES, INC.**  
28 Evangeline Reyes Street  
BF Resort Village, Talon II  
Las Piñas City

Dear Ms. Ramos:

The attached Contract Agreement having been approved, notice is hereby given to **EXCELLENT GENERAL SERVICES, INC.** that work may proceed on the project for the **PROCUREMENT OF ONE LOT JANITORIAL SERVICES FOR THE CENTER (CY 2023)** effective after Three (3) calendar days from receipt of this Notice to Proceed. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Metals Industry Research and Development Center.

Very truly yours,

  
**ROBERT O. DIZON**  
Executive Director

I acknowledge receipt of this Notice on JANUARY 27, 2023 (date of receipt)

Name of Bidder's Representative: GINA O. RAMOS

Authorized Signature: 