



Sept. 30, 2024

ATTY. ROWENA CANDICE M. RUIZ

Executive Director

Government Procurement Policy Board

Unit 2506 Raffles Corporate Center

F. Ortigas Jr. Road, Ortigas Center, Pasig City

Dear Atty. Ruiz:

In response to the requirements of Government Procurement Policy Board (GPPB), we are submitting to your Good office our Indicative Annual Procurement Plan (Non-CSE) for FY 2025.

Thank You.

Very truly yours,


ENGR. ROBERTO O. DIZON

Executive Director



POSTING CERTIFICATION

This is to certify that the **METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER** has posted its **INDICATIVE ANNUAL PROCUREMENT PLAN (NON-CSE) FOR FY 2024** on its agency website and can be accessible through this link: <https://mirdc.dost.gov.ph/transparency-seal>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 30th of **September 2024**.

MARY GRACE B. OPON
Head, Bids and Awards Committee Secretariat

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1000100001	Other MOOE	FAD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	200,000.00	200,000.00	-	Procurement of various materials and supplies on a need to procure basis
1000100001	Buildings and Other Structures	FAD	YES	Competitive Bidding	October 2024	November 2024	January 2025	January 2025	GoP	6,000,000.00	-	6,000,000.00	Replacement of all Dilapidated Roofings of MIRDC Building
1000100001	Transportation Equipment Outlay	FAD	YES	Competitive Bidding	September 2024	October 2024	January 2025	January 2025	GoP	4,800,000.00	-	4,800,000.00	Procurement of Motor Vehicle for the Center
3010100001	Medical, Dental and Laboratory Supplies Expenses	MPRD	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly/ As needed	Monthly/ As needed	Monthly/ As needed	Monthly/ As needed	GoP	350,000.00	350,000.00	-	Procurement of various production materials of the Center on a need to procure basis
3010100001	Security Services	MPRD	YES	Competitive Bidding	September 2024	October 2024	January 2025	January 2025	GoP	500,000.00	500,000.00	-	Security Services for the Center
3010100001	Repairs and Maintenance - Buildings and Other Structures	MPRD	No	NP-53.9 - Small Value Procurement	September 2023	September 2023	October 2023	October 2023	GoP	300,000.00	300,000.00	-	Roof repair of Foundry Building
3010100001	Repairs and Maintenance - Machinery and Equipment	MPRD	No	NP-53.9 - Small Value Procurement	October 2023	October 2023	November 2023	November 2023	GoP	100,000.00	100,000.00	-	Repairs and Maintenance of various equipment on a need to procure basis
1000100001	Representation Expenses	OED	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	250,000.00	250,000.00	-	Procurement of meals for various meetings
1000100001	Extraordinary and Miscellaneous Expenses	OED	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	136,000.00	136,000.00	-	Wrath and groceries for bereavement
3020200000	Research, Exploration and Development Expenses	ONELAB	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	3,570,000.00	3,570,000.00	-	Procurement of various production materials and equipment for project use
3020200000	Technical and Scientific Equipment	ONELAB	NO	Competitive Bidding	September 2024	October 2024	November 2024	November 2024	GoP	1,100,000.00	-	1,100,000.00	Hybrid Temperature Chart Recorder
1000100001	ICT Software Subscription	MITHI	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	2,301,000.00	2,301,000.00	-	Renewal of various IT Subscription expenses
1000100001	Repairs and Maintenance - Machinery and Equipment	MITHI	No	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	500,000.00	500,000.00	-	Repairs and Maintenance of various equipment on a need to procure basis
3020100000	Medical, Dental and Laboratory Supplies Expenses	MTSC	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	700,000.00	700,000.00	-	Procurement of various production materials of the project
3020100000	Janitorial Services	MTSC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	212,000.00	212,000.00	-	Janitorial Services of MTSC facility
3020100000	Security Services	MTSC	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	750,000.00	750,000.00	-	Security Services for the MTSC facility
3020100000	Repairs and Maintenance - Buildings and Other Structures	MTSC	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	112,000.00	112,000.00	-	Repairs and Maintenance of facilities on a need to procure basis
3020100000	Repairs and Maintenance - Machinery and Equipment	MTSC	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	220,000.00	220,000.00	-	Repairs and Maintenance of various equipment on a need to procure basis
3010100001	Medical, Dental and Laboratory Supplies Expenses	PD	NO	NP-53.9 - Small Value Procurement	Monthly/ As needed	Monthly/ As needed	Monthly/ As needed	Monthly/ As needed	GoP	390,000.00	390,000.00	-	Procurement of various production materials of the Center on a need to procure basis
3010100001	Repairs and Maintenance - Buildings and Other Structures	PD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	400,000.00	400,000.00	-	Labor and materials for the repair of building



DEPARTMENT OF SCIENCE AND TECHNOLOGY
METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER
INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
302020000	Medical, Dental and Laboratory Supplies Expenses	ATD	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	1,581,000.00	1,581,000.00	-	Calibration/ Preventive Maintenance of various laboratory equipment
302020000	Postage and Courier Services	ATD	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	10,000.00	10,000.00	-	Procurement of Postage and Courier Services on a monthly basis
302020000	Transportation and Delivery Expenses	ATD	NO	Shopping	As Needed	As Needed	As Needed	As Needed	GoP	100,000.00	100,000.00	-	Freight Cost of Standard Instrument (Manila to Overseas to Manila)
302020000	Legal Services	ATD	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	5,000.00	5,000.00	-	Notarization of Contracts/Agreements and other legal documents on a need to procure basis
302020000	Other Professional Services	ATD	NO	NP-53.8 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GoP	200,000.00	200,000.00	-	Proficiency Testing of various Laboratory Equipment
302020000	Repairs and Maintenance - Machinery and Equipment	ATD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	468,000.00	468,000.00	-	Repairs and Maintenance of various equipment on a need to procure basis
302020000	Taxes, Duties and Licenses	ATD	NO	NP - Scientific, Scholarly/Artistic Work, Exclusive Tech. & Media Service (Sec. 53.6)	As Needed	As Needed	As Needed	As Needed	GoP	50,000.00	50,000.00	-	Duty /Tax for the Freight of Standard Instruments Calibration Services (Overseas- Manila)
1000100001	Training Expenses	FAD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	500,000.00	500,000.00	-	Procurement of various training as per approved Annual Learning Dev't Plan
1000100001	Accountable Forms Expenses	FAD	NO	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GoP	15,000.00	15,000.00	-	Printing of Official Receipts and other Accountable forms
1000100001	Drugs and Medicines Expenses	FAD	NO	Shopping	Semi-Annual	Semi-Annual	Semi-Annual	Semi-Annual	GoP	50,000.00	50,000.00	-	Purchase of various medicines for the Center
1000100001	Fuel, Oil and Lubricants Expenses	FAD	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	500,000.00	500,000.00	-	Gasoline and Diesel for MIRDC Official vehicles
1000100001	Postage and Courier Services	FAD	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	50,000.00	50,000.00	-	Procurement of Postage and Courier Services on a monthly basis
1000100001	Legal Services	FAD	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	40,000.00	40,000.00	-	Notarization of Contracts/Agreements and other legal documents on a need to procure basis
1000100001	Consultancy Services	FAD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	240,000.00	240,000.00	-	Payment for Psychological Assessment test and Annual Physical Exam of the Center
1000100001	Janitorial Services	FAD	YES	Competitive Bidding	September 2024	October 2024	January 2025	January 2025	GoP	2,752,000.00	2,752,000.00	-	Bidding of Janitorial Services for the Center-Early Procurement Activity
1000100001	Security Services	FAD	YES	Competitive Bidding	September 2024	October 2024	January 2025	January 2025	GoP	4,894,000.00	4,894,000.00	-	Bidding of Security Services for the Center - Early Procurement Activity
1000100001	Repairs and Maintenance - Buildings and Other Structures	FAD	No	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	900,000.00	900,000.00	-	Procurement of various labor and materials for Repairs and Maintenance of Buildings and Other Structures on a need to procure basis
1000100001	Repairs and Maintenance - Transportation Equipment	FAD	YES	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	420,000.00	420,000.00	-	Procurement of various labor and materials for Repairs and Maintenance of MIRDC vehicles on a need to procure basis

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3020100000	Medical, Dental and Laboratory Supplies Expenses	TDD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	300,000.00	300,000.00	-	Procurement of various production materials of the Center on a need to procure basis
3020100000	Other Supplies and Materials Expenses	TDD	NO	Shopping	Monthly/ As needed	Monthly/ As needed	Monthly/ As needed	Monthly/ As needed	GoP	510,000.00	510,000.00	-	Welding gases, Round bar, Office supplies outside PDBM-PS, etc. to be used by TD-Industrial Training Section
3020100000	Postage and Courier Services	TDD	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	50,000.00	50,000.00	-	Procurement of Postage and Courier Services on a monthly basis
3020100000	Printing and Publication Expenses	TDD	NO	NP-53.9 - Small Value Procurement	Semi-Annual	Semi-Annual	Semi-Annual	Semi-Annual	GoP	175,000.00	175,000.00	-	Printing and Publication of Annual Report
3020100000	Rent/Lease Expenses- Equipment	TDD	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	70,000.00	70,000.00	-	Rent/Lease of Photocopying Equipment
3020100000	Transportation and Delivery Expenses	TDD	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	40,000.00	40,000.00	-	Payment for courier/ mailing of various documents
3020100000	Subscription Expenses	TDD	No	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	50,000.00	50,000.00	-	Various Internet Subscription for TDD use
3020100000	Legal Services	TDD	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	20,000.00	20,000.00	-	Notarization of Contracts/Agreements and other legal documents on a need to procure basis
3020100000	Other Professional Services	TDD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	330,000.00	330,000.00	-	Payment for Resource Speaker for Skills Upgrading
3020100000	Repairs and Maintenance - Machinery and Equipment	TDD	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	70,000.00	70,000.00	-	Repairs and Maintenance of various equipment on a need to procure basis
1000100001	Buildings and Other Structures	FAD	YES	Competitive Bidding	September 2024	October 2024	January 2025	January 2025	GoP	16,000,000.00	-	16,000,000.00	Retrofitting and Renovation of Steel Building
1000100001	Medical, Dental and Laboratory Supplies Expenses	TSSS	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	900,000.00	900,000.00	-	Procurement of various production materials of the Center on a need to procure basis
1000100001	Repairs and Maintenance - Machinery and Equipment	TSSS	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	750,000.00	750,000.00	-	Repairs and Maintenance of various equipment on a need to procure basis
1000100001	Other Professional Services	TSSS	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GoP	650,000.00	650,000.00	-	For improvement of TSSS' machine shop
GRAND TOTAL										55,581,000.00	27,681,000.00	27,900,000.00	

Prepared and Consolidated by:


Mary Grace B. Opon
 BAC Secretariat

Recommending Approval:


Agnes F. Redraza
 Budget Officer


Aurea T. Motas
 Chief, Finance and Administrative Division


Engr. Rodnel O. Tamayo
 BAC Chair

Approved:


Engr. Robert O. Dizon
 Executive Director