



**ANNOUNCEMENT OF VACANT POSITIONS**  
 As of November 25, 2022

**II. SENIOR SCIENCE RESEARCH SPECIALIST**

Place of Assignment: **Materials and Process Research Division** (Materials Research Section)  
 Item Number: **MIRDCB-SRSRS-2-1998**  
 No. of vacancy: **1** (Permanent)  
 Salary Grade/Step: **19-1**  
 Monthly Basic Salary: **Php 49,835.00**

<b>Minimum Qualification Requirements</b> (Based on CSC standards):	
Education:	Bachelor's degree relevant to the job
Experience:	Two (2) years' experience
Training:	Eight (8) hours training
Eligibility:	Career Service Professional/Second Level Eligibility/RA1080
Other qualifications:	-Preferably a BS Metallurgical Engineering graduate -Preferably a licensed Metallurgical Engineer
<b><u>Brief Description of Duties and Responsibilities:</u></b>	
Undertake research and development, publish S&T papers, prepare and file intellectual property rights (IPR) and perform Physical Metallurgy jobs.	
<b><u>Compensation Package:</u></b>	
<ul style="list-style-type: none"> <li>○ Annual Basic Salary</li> <li>○ Mandatory Allowances such as but not limited to:               <ul style="list-style-type: none"> <li>▪ Personal Economic Relief Allowance (PERA)</li> <li>▪ Mid-Year and Year End Bonus plus Cash gift</li> <li>▪ Uniform Allowances</li> </ul> </li> <li>○ Allowable benefits under Magna Carta for Scientists, Engineers, Researchers and other S&amp;T Personnel in the Government (RA 8439)</li> <li>○ Other bonuses and benefits that may be provided by law</li> </ul>	

<b>Organizational/Technical Competency Requirements</b> (Description/Elements)
<b>Research and Development (Advanced)</b> – Ensures delivery of high-value R&D interventions
<b>Scientific Paper Writing (Advanced)</b> – Translates elaborate and deep understanding of technical concepts to technical reports
<b>Material Testing and Analysis (Superior)</b> – Implements continual improvements on Laboratory's processes and procedures
<b>Oral Communication (Intermediate)</b> – Listens to others and shows an understanding of what they are saying. Creates opportunities for others to express their opinions, ideas and concerns, and engage in empathetic listening.
<b>Presentation Skills (Intermediate)</b> – Presents ideas, opinions, and feelings in a large group in a confident and enthusiastic manner; Commands attention and manages group process during the presentation.
<b>Written Communication (Intermediate)</b> – Writes narrative/descriptive reports and related writing assignments based on readily available information; Edits own words, numbers, letters, sentences, including capitalization lower case, punctuation, and phonetic notation.

**Interested applicants may hand carry or e-mail the following requirements at:**

*Metals Industry Research And Development Center  
 G/F HR Office, MIRDC Laboratories Bldg., MIRDC compound,  
 General Santos Avenue, Bicutan, Taguig city or at  
 fad-agss@mirdc.dost.gov.ph*

**For HAND CARRY SUBMISSIONS:**

- Attach all necessary requirements in a Legal sized white folder using a double clip, and in the following order:
  1. Application letter stating the position applied for
  2. Duly accomplished **MIRDC Application for Employment**. Please attach Work Experience Sheet (CSC form 212 additional form)
  3. Photocopy of training certificates, Official Transcript of Records and Diploma, certificate of eligibility
  4. (additional) For GOVERNMENT EMPLOYEES: Service records, Statement of actual duties, Copy of latest Performance Evaluation
- For online (e-mail) submissions, scan and combine the above listed requirements in (.pdf) format.

**\*\*\*INCOMPLETE REQUIREMENTS WILL NOT BE PROCESSED\*\*\***

**Deadline of Submission: December 06, 2022**

***Pursuant to Sec.5 of the RA 10524 otherwise known as the Equal Employment Opportunity Act, no person with disability shall be denied access to opportunities for suitable employment, thus, the DOST-MIRDC provides equal employment opportunities to all employees and applicants moreover, the DOST-MIRDC prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, sexual orientation, or any other characteristics.***

***Due to high volume of applications received, only shortlisted applicants will be contacted. Thank you very much for your interest in applying with us!***