



Republic of the Philippines
Department of Science and Technology
METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER
General Santos Avenue, Bicutan, Taguig City
Tel. No. 8370431 to 38, <http://www.mirdc.dost.gov.ph>

ANNOUNCEMENT OF VACANT POSITIONS
As of November 25, 2022

I. METALS TECHNOLOGIST V (Re-posting)

Place of Assignment: **Prototyping Division (Equipment Prototyping Section)**
Item Number: **MIRDCB-MTEK5-6-1998**
No. of vacancy: **1 (Permanent)**
Salary Grade/Step: **14-1**
Monthly Basic Salary: **Php 32,321.00**

Minimum Qualification Requirements (Based on CSC standards):	
Education:	Completion of Two years studies in College OR Highschool graduate with relevant vocational/trade course
Experience:	Three (3) years relevant experience
Training:	Sixteen (16) hours relevant training
Eligibility:	Machinist (CSC MC 11, s. '96 Cat II)
Other qualifications:	Involvement in the implementation of research and Development projects
<u>Brief Description of Duties and Responsibilities:</u> Provide technical assistance related to machining, fabrication, assembly, functional testing, debugging, performance testing and repair and maintenance of prototypes materialized during the implementation of R&D projects.	
<u>Compensation Package:</u> <ul style="list-style-type: none">o Annual Basic Salaryo Mandatory Allowances such as but not limited to:<ul style="list-style-type: none">▪ Personal Economic Relief Allowance (PERA)▪ Mid-Year and Year End Bonus plus Cash gift▪ Uniform Allowanceso Allowable benefits under Magna Carta for Scientists, Engineers, Researchers and other S&T Personnel in the Government (RA 8439)o Other bonuses and benefits that may be provided by law	

Organizational/Technical Competency Requirements (Description/Elements)
Machining (Advanced) - Demonstrates proficiency in CNC machine operation with 3-axis or less.
Metal Fabrication (Advanced) – Assembles metal structures into prototypes
Presswork (Advanced) – Assembles appropriate jigs used in stamping and employs maintenance procedures
Welding (Advanced) – Conducts complex gas shielded welding and cutting processes.
Computer Aided Design (CAD) (Basic) - Produces assembly, layout and detail drawings using computer-aided design (CAD) software.
Heat Treatment (Basic) - Applies preparatory procedures.
Equipment Corrective and Preventive Maintenance (Basic) – Complies with the policies and procedures in the conduct of maintenance, setting up maintenance work requirements, and creating work plans for maintenance activities.
Mechatronics (Automation) (Intermediate) - Applies the principles of Electro-pneumatics/ hydraulics, Industrial motor, Sensors and Programmable Logic Controller (PLC).
Metal Casting (Basic) - Manifests understanding of the basic metal casting principles and practices.
Robotics (Basic) – Applies the principles of Power Source, Actuation, Sensing, Manipulation and Locomotion.
Surface Finishing (Basic) – Applies preparatory procedures.
Records Management (Basic) – Maintains records in a methodical and organized manner to facilitate easy retrieval.
Use of Technology (Basic) – Applies basic computer skills in work using basic MS Office application, among others;

Interested applicants may hand carry or e-mail the following requirements at:

*Metals Industry Research And Development Center
G/F HR Office, MIRDC Laboratories Bldg., MIRDC compound,
General Santos Avenue, Bicutan, Taguig city or at
fad-agss@mirdc.dost.gov.ph*

For HAND CARRY SUBMISSIONS:

- Attach all necessary requirements in a Legal sized white folder using a double clip, and in the following order:
 1. Application letter stating the position applied for
 2. Duly accomplished **MIRDC Application for Employment**. Please attach Work Experience Sheet (CSC form 212 additional form)
 3. Photocopy of training certificates, Official Transcript of Records and Diploma, certificate of eligibility
 4. (additional) For GOVERNMENT EMPLOYEES: Service records, Statement of actual duties, Copy of latest Performance Evaluation
- For online (e-mail) submissions, scan the above listed requirements in (.pdf) format.

*****INCOMPLETE REQUIREMENTS WILL NOT BE PROCESSED*****

Deadline of Submission: December 06, 2022

Pursuant to Sec.5 of the RA 10524 otherwise known as the Equal Employment Opportunity Act, no person with disability shall be denied access to opportunities for suitable employment, thus, the DOST-MIRDC provides equal employment opportunities to all employees and applicants moreover, the DOST-MIRDC prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, sexual orientation, or any other characteristics.

Due to high volume of applications received, only shortlisted applicants will be contacted. Thank you very much for your interest in applying with us!