

JANUARY 29, 2018**ATTY. DENNIS S. SANTIAGO****Executive Director****Government Procurement Policy Board****Unit 2506 Raffles Corporate Center****F. Ortigas Jr. Road, Ortigas Center Pasig City**

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Technical Director Office

**Dear Atty. Santiago:**

In response to the requirements of Government Procurement Policy Board (GPPB), we are submitting our 2018 Annual Procurement Plan of the Metals Industry Research and Development Center, an attached Agency of the Department of Science and Technology (DOST).

Thank You.**Very truly yours,**
ROBERT O. DIZON
Executive Director, MIRDCMetals Industry Research & Development Center
IN REPLYING, PLEASE CITE

OC-18-0130-01



DEPARTMENT OF SCIENCE AND TECHNOLOGY
 METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER
 ANNUAL PROCUREMENT PLAN FOR FY 2018

(In Thousand Pesos)

Code (PAP)	Procurement Activity / Project	Common-Use Supply & Equipment/ Non Common-Use	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
					Ads/Post of IB/REI	Subs/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
103001000100000	Security Services	N-CUSE	MIRDC-GASS	Public Bidding	October 2015	November 2015	December 2015	January 2016	GAA	4,208	4,208		With 3 years contract; contract to expire on Dec. 2018
103001000100000	Janitorial Services	N-CUSE	MIRDC -GASS	Public Bidding	October 2015	November 2015	December 2015	January 2016	GAA	2,440	2,440		With 3 years contract; contract to expire on Dec. 2018
103001000100000	Office Supplies, Drugs and Medicines and Accountable Forms	CUSE	MIRDC-GASS	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	590	590		Procurement of Supplies will be on the need to procure basis
103001000100000	Training	N-CUSE	MIRDC-GASS	Small Value Procurement	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	GAA	500	500		Procurement will be on the need to procure basis
103001000100000	Gasoline, Oil and Lubricants	N-CUSE	MIRDC-GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	500	500		Procurement will be on the need to procure basis
103001000100000	Consultancy Services & General Services	N-CUSE	MIRDC - GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	260	260		Procurement will be on the need to procure basis
103001000100000	Advertising Services	N-CUSE	MIRDC-GASS	Shopping	As Needed	As Needed	As Needed	As Needed	GAA	20	20		Procurement will be on the need to procure basis
103001000100000	Subscription (Software Licenses and ICT Online Services)	N-CUSE	MIRDC-GASS	Direct Contracting	Monthly/ As Needed	Monthly/ As Needed	Monthly/ As Needed	Monthly/ As Needed	GAA	800	800		Procurement will be on the need to procure basis
103001000100000	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	1,200	1,200		Procurement will be on the need to procure basis
103001000100000	Office Equipment, Furnitures and Fixtures (Repairs and Maintenance)	CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	985	985		Procurement will be on the need to procure basis
103001000100000	Motor Vehicles (Repairs and Maintenance)	N-CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	500	500		Procurement will be on the need to procure basis
103001000100000	Rental of Equipment	N-CUSE	MIRDC-GASS	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	535	535		Procurement will be on the need to procure basis
103001000100000	Other Professional Services	N-CUSE	MIRDC-GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	1,480	1,480		Procurement will be on the need to procure basis



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103001000100000	Motor Vehicles	N-CUSE	MIRDC-GASS	Public Bidding	June 2018/ As Needed	July 2018/ As Needed	August 2018/ As Needed	August 2018/ As Needed	GAA	3,300		3,300	Vehicle Refleeting Program
103001000100000	Printing Equipment	N-CUSE	MIRDC-GASS	Small Value Procurement	February 2018/ As Needed	March 2018/ As Needed	April 2018/ As Needed	April 2018/ As Needed	GAA	325		325	Procurement will be on the need to procure basis
103001000100000	ICT Equipment/ Software	N-CUSE	MIRDC-GASS	Direct Contracting	Second - Third Quarter	Second - Third Quarter	Fourth Quarter	Fourth Quarter	GAA	1,200		1,200	Procurement will be on the need to procure basis
168003010100001	Security Services	N-CUSE	MIRDC-MPRD	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	2,880	2,880		Procurement will be on the need to procure basis
168003010100001	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-MPRD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	662	662		Procurement of Supplies will be on the need to procure basis
168003010100001	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-MPRD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	400	400		Procurement will be on the need to procure basis
168003010100001	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-MPRD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	900	900		Procurement will be on the need to procure basis
168003010100001	Other Professional Services	N-CUSE	MIRDC-MPRD	Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	3,420	3,420		Procurement will be on the need to procure basis
168003010100001	Technical and Scientific Equipment	N-CUSE	MIRDC-MPRD	Public Bidding	Second Quarter	Third Quarter	Third - Fourth Quarter	Third - Fourth Quarter	GAA	57,700		57,700	Procurement will be on the need to procure basis
168003010100001	Security Services	N-CUSE	MIRDC-PD	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	360	360		Procurement will be on the need to procure basis



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					Ads/Post of IB/REI	Subs/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
168003010100001	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-PD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	657	657		Procurement will be on the need to procure basis
168003010100001	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-PD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	200	200		Procurement will be on the need to procure basis
168003010100001	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-PD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	600	600		Procurement will be on the need to procure basis
168003010100001	Other Professional Services	N-CUSE	MIRDC-PD	Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	1,200	1,200		Procurement will be on the need to procure basis
168003010100001	Technical and Scientific Equipment	N-CUSE	MIRDC-PD	Small Value Procurement/ Public Bidding	First - Second Quarter	First - Second Quarter	Third Quarter	Third Quarter	GAA	15,000		15,000	Procurement will be on the need to procure basis
168003020100000	Rental of Equipment	N-CUSE	MIRDC-TDD	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	140	140		Procurement of Supplies will be on the need to procure basis
168003020100000	Office Supplies, Medical, Dental and Laboratory Supplies, Other Supplies	CUSE	MIRDC-TDD	Procurement Service, Shopping, Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	1,065	1,065		Procurement of Supplies will be on the need to procure basis
168003020100000	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-TDD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	185	185		Procurement of Supplies will be on the need to procure basis
168003020100000	Printing and Binding	N-CUSE	MIRDC-TDD	Small Value Procurement	Quarterly, As Needed	Quarterly, As Needed	Quarterly, As Needed	Quarterly, As Needed	GAA	315	315		Procurement will be on the need to procure basis



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168003020100000	Transportation and Delivery	N-CUSE	MIRDC-TDD	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	40	40		Procurement will be on the need to procure basis
168003020100000	Subscription (Newspapers, journals, etc)	N-CUSE	MIRDC-TDD	Shopping	January/ Monthly	January/ Monthly	January/ Monthly	January/ Monthly	GAA	40	40		Procurement will be on the need to procure basis
168003020100000	Other Professional Services	N-CUSE	MIRDC-TDD	Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	2,345	2,345		Procurement will be on the need to procure basis
168003020200000	Security Services	N-CUSE	MIRDC-ATD	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	720	720		Procurement will be on the need to procure basis
168003020200000	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-ATD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	1,575	1,575		Procurement of Supplies will be on the need to procure basis
168003020200000	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-ATD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	730	730		Procurement will be on the need to procure basis
168003020200000	Transportation and Delivery	N-CUSE	MIRDC-ATD	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	200	200		Procurement will be on the need to procure basis
168003020200000	General Services and Other Professional Services	N-CUSE	MIRDC-ATD	Small Value Procurement	As Needed/ Monthly	As Needed/ Monthly	As Needed/ Monthly	As Needed/ Monthly	GAA	1,500	1,500		Procurement will be on the need to procure basis
168003020200000	Technical and Scientific Equipment	N-CUSE	MIRDC-ATD	Public Bidding	First - Second Quarter	First - Second Quarter	Third Quarter	Third Quarter	GAA	7,200		7,200	Procurement will be on the need to procure basis
310100200008000	Training	N-CUSE	MIRDC-DGIA (Trainset)	Small Value Procurement	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	GAA	100	100		Procurement will be on the need to procure basis
310100200008000	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-DGIA (Trainset)	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	3,135	3,135		Procurement of Supplies will be on the need to procure basis



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310100200008000	Books	N-CUSE	MIRDC-DGIA (Trainset)	Procurement Service, Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	50	50		Procurement of Supplies will be on the need to procure basis
310100200008000	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-DGIA (Trainset)	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	300	300		Procurement of Supplies will be on the need to procure basis
310100200008000	Other Professional Services	N-CUSE	MIRDC-DGIA (Trainset)	Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	13,645	13,645		Procurement will be on the need to procure basis
310100200008000	Advertising Services	N-CUSE	MIRDC-DGIA (Trainset)	Shopping	As Needed	As Needed	As Needed	As Needed	GAA	50	50		Procurement will be on the need to procure basis
310100200008000	Supply of Electricity	N-CUSE	MIRDC-DGIA (Trainset)	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	100	100		Procurement will be on the need to procure basis
310100200008000	Supply of Water	N-CUSE	MIRDC-DGIA (Trainset)	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	50	50		Procurement will be on the need to procure basis
310100200008000	Telephone, Internet, Postage and Delivery, Prepaid Cards	N-CUSE	MIRDC-DGIA (Trainset)	Direct Contracting, Shopping	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	100	100		Procurement will be on the need to procure basis
310100200008000	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and	N-CUSE	MIRDC-DGIA (Trainset)	Small Value Procurement	June 2018/ As Needed	July 2018/ As Needed	August 2018/ As Needed	August 2018/ As Needed	GAA	150		150	Procurement will be on the need to procure basis
310100200008000	Rental of Equipment/ Vehicle	N-CUSE	MIRDC-DGIA (Trainset)	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	50	50		Procurement will be on the need to procure basis
310100200013000	Training	N-CUSE	MIRDC-ICT INFRA-BOSS	Small Value Procurement	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	GAA	500	500		Procurement will be on the need to procure basis
310100200013000	Other Professional Services	N-CUSE	MIRDC-ICT INFRA-BOSS	Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	1,440	1,440		Procurement will be on the need to procure basis
310100200013000	Technical Equipment, IT Equipment	N-CUSE	MIRDC-ICT INFRA-BOSS	Small Value Procurement	Second Quarter	Third Quarter	Fourth Quarter	Fourth Quarter	GAA	2,500		2,500	Procurement will be on the need to procure basis
103001000100000	Upgrading of MIRDC Laboratory and Administration Building	N-CUSE	MIRDC	Public Bidding	April 2018/ As Needed	May 2018/ As Needed	June 2018/ As Needed	June 2018/ As Needed	GAA	12,000		12,000	



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103001000100000	Construction of MIRDC Access Road	N-CUSE	MIRDC	Public Bidding	July 2018/ As Needed	August 2018/ As Needed	September 2018/ As Needed	September 2018/ As Needed	GAA	5,000		5,000	
103001000100000	New Cistern Tank and Upgrading of the Center's Water and Sanitary Lines	N-CUSE	MIRDC	Public Bidding	January 2018/ As Needed	February 2018/ As Needed	March 2018/ As Needed	March 2018/ As Needed	GAA	8,000		8,000	
103001000100000	Renovation of Mechanical Workshop II Building	N-CUSE	MIRDC	Public Bidding	March 2018/ As Needed	April 2018/ As Needed	May 2018/ As Needed	May 2018/ As Needed	GAA	16,000		16,000	
103001000100000, 168003010100001, 168003020100000, 168003020200000	Supply of Electricity	N-CUSE	MIRDC-GASS, MPRD, PD, TDD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	20,928	20,928		
103001000100000, 168003010100001, 168003020100000, 168003020200000	Supply of Water	N-CUSE	MIRDC-GASS, MPRD, PD, TDD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	1,580	1,580		
103001000100000, 168003010100001, 168003020100000, 168003020200000	Telephone, Internet, Postage and Delivery	N-CUSE	MIRDC-GASS, MPRD, PD, TDD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	820	820		
TOTAL NON COMMON-USE SUPPLIES AND EQUIPMENT										196,706			
TOTAL COMMON-USE SUPPLIES AND EQUIPMENT										8,669			




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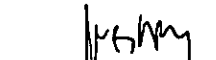
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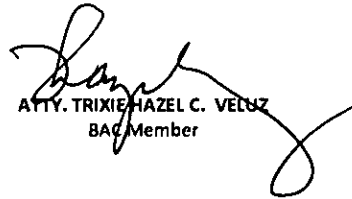
Recommend for Approval by:


 MARCELLA R. GAGALINGAN
 Budget Officer


 GINA A. CATALAN
 BAC Member


 MERCEDITA G. ABUTAL
 BAC Vice Chairman


 ISIDRO D. MILLO
 BAC Member


 ATTY. TRIXIE HAZEL C. VELUZ
 BAC Member


 AUREA T. MOTAS
 BAC Chairman

Approved by:


 ROBERT O. GIZON
 Executive Director

